

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL
HELD ON April 8th, 2019 AT 7:00p.m. AT THE VILLAGE OFFICE.**

PRESENT: Mayor Garry Cairns
Councillors: Robert Black
Tom Buhay
Adri Vandeven
Brook Arnold
Administrator: Amy Kozak

CALL TO ORDER

Mayor Cairns called the meeting to order at 7:02 p.m.

AGENDA

2019/69 – VANDEVEN/BUHAY – That the agenda be approved with additions.

CARRIED

MINUTES

2019/70 – BUHAY/VANDEVEN – That the minutes of the regular meeting of the council held on March 11th, 2019 be approved.

CARRIED

DELEGATION – TOM MCCONNELL – 7:04 p.m. – 7:19 p.m.

Concerns were raised regarding the trapping of cats in town.

DELEGATION – PANDANNIS TREE PRODUCTION – 7:21 p.m. – 7:30 p.m.

Application for a business license.

DELEGATION – SCOTT MONTGOMERY – 7:34 p.m. – 7:48 p.m.

Concerns regarding on-going water issues at his residence.

CARRIED

FINANCIAL REPORT

2019/71 –VANDEVEN/BLACK – That the administrator’s statement of cash receipts, payments and balances for the period ending March 31st, 2019 be approved as presented. Accounts payable Batch 2019-0022 to 2019-00026 totals \$18,051.47.

CARRIED

MAYOR AND COUNCILLORS FORUM

WATER CONSUMPTION

2019/72 –ARNOLD/VANDEVEN – That this matter be tabled until the next regular meeting.

CARRIED

GAS TAX FUND 2018-19 INSTALLMENT 2

2019/73 – BLACK/BUHAY – That the Gas Tax Fund 2018-19 Installment 2 report be received, reviewed and filed as information.

CARRIED

ASSET MANAGEMENT

2019/74 – BUHAY/ARNOLD – That this matter be tabled until the next regular meeting.

CARRIED

EMBANKMENT RESTORATION FOR HIGHWAY 641 AND FRASER AVENUE

2019/75 BLACK/VANDEVEN– That Supreme Leader Home Inspection be hired to do a home inspection on Lot 22-27 Block 9 BD655 before project commences.

CARRIED

2019/76 – BUHAY/ARNOLD – That Associated Engineering send out a call for tenders with a deadline of April 30th, 2019.

CARRIED

AQUARIUS WATER & SEWER LTD.

2019/77 –ARNOLD/VANDEVEN – That request for advertising in our sign corridor be granted upon payment of rental fee.

CARRIED

EMPLOYEE JOB DESCRIPTION

2019/78 –VANDEVEN/BLACK – That the job description (as attached) for the town maintenance person be adopted unamended as presented by the Mayor.

Councillor Vandeven called for a recorded vote:

Councillor Black – For
Councillor Vandeven – For
Councillor Arnold – Against
Councillor Buhay – Against
Mayor Cairns – For

CARRIED

2019/79 – ARNOLD/BUHAY – That council refrain from being involved in the CAO day to day work. If council feels that things should be done differently, it should be brought up at a council meeting.

CARRIED

ADMINISTRATIVE BYLAW

2019/80 – ARNOLD/BUHAY – That we proceed with the Administrative Bylaw No. 2019-01 with changes.

Councillor Arnold called for a recorded vote:

Councillor Black – Against
Councillor Vandeven – Against
Councillor Arnold – For
Councillor Buhay – For
Mayor Cairns – Against

DEFEATED

PUBLIC WORKS

2019/81 – VANDEVEN/ARNOLD – That the public works maintenance person report be received, reviewed and filed as information.

CARRIED

WATER SHED REPORT

2019/82 – BLACK/VANDEVEN – That the water shed monthly report be viewed, initialled and filed as information.

CARRIED

HALL DAMAGE DEPOSITS

2019/83 – BLACK/VANDEVEN – That all damage deposits for March 2019 be approved for refund.

CARRIED

UTILITY ARREARS

2019/84 –VANDEVEN/BLACK – That letters are to be sent out to all residents that have utility arrears.

CARRIED

INVESTING IN CANADA INFRASTRUCTURE PROGRAM FUNDING

2019/85 –VANDEVEN/BUHAY – That we complete two expression of interest forms for the Infrastructure funding. One for the water meters and one for the wells by the due date of April 30th, 2019.

CARRIED

FIRE EXTINGUISHERS

2019/86 – ARNOLD/BLACK – That Capital Fire Protection Ltd. due the annual and 6yr maintenance on the village fire extinguishers.

CARRIED

FIRE HOSE

2019/87 – BUHAY/VANDEVEN – That we purchase a fire hose from Sea Hawk Specialized Truck Service.

CARRIED

VILLAGE OF CRAVEN HATS

2019/88 – BUHAY/VANDEVEN – That we get two quotes for village hats.

CARRIED

CRAVEN AA DOUBLE BOOKING DECEMBER 31, 2019

2019/89 – ARNOLD/BLACK – That the CRAVEN AA be given a free week rental for an accidental double booking of wedding on Monday December 31st, 2019

CARRIED

WORK SHOPS

2019/90 – BLACK/VANDEVEN – That if time is permitted the CAO can attend both the UMAAS 2019 Convention held in June and the Back to Basics workshop in Moose Jaw on April 24th, 2019.

CARRIED

CAO VACATION DAYS

2019/117 – VANDEVEN/BLACK - That the CAO’s request for vacation days be approved.

CARRIED

EXTENSION OF TIME

2019/91 – BLACK/ARNOLD – That this council meeting be extended past 10:00 p.m.

UNANIMOUS

CORRESPONDENCE

- Lumsden & District Heritage Home
- Northern 911
- Ministry of Government Relations

- Re: Regular Meeting Minutes
- Re: False Alarm Policy
- Re: CFTA

ADJOURNMENT

2019/92 – BLACK/VANDEVEN – That the meeting be adjourned 10:06 p.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER