

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL
HELD ON August 13th, 2018 AT 7:00p.m. AT THE VILLAGE OFFICE.**

PRESENT: Mayor Garry Cairns
Councillors: Tom Buhay
Robert Black
Brook Arnold
Administrator: Amy Kozak

CALL TO ORDER

Mayor Cairns call the meeting to order at 7:00 p.m.

AGENDA

2018/01 – BLACK/ARNOLD – That the agenda be approved as presented.

CARRIED

MINUTES

2018/02 – ARNOLD/BLACK – That the minutes of the regular meeting of the council held on July 9th, 2018 be approved.

CARRIED

Financial Report

2018/03 – ARNOLD/BUHAY – That the administrator’s statement of cash receipts, payments and balances for the period ending July 31st, 2018 be approved as presented. Accounts payable Batch 00016 totals \$60,878.37.

CARRIED

DELEGATION – Darrell Bridges @7:12PM

Concerns were raised regarding the increase in taxes, purchase of unnecessary equipment, hiring a permanent yearly town man and that the town man could be focusing on different areas of work than he is currently doing.

TOWN KEYS

That the list of names at the security key company be updated.

EMPLOYEE HOURS

A review of the hours worked. Part time town worker to be teaching town foreman on how to repair pumps and operate the grader. Town foreman to be responsible for all grounds keeping.

MUNISOFT UPGRADE

2018/04 – ARNOLD/BLACK – That the administrator can go ahead with purchasing Munisoft software update if necessary.

CARRIED

TREE REMOVAL

That quotes from two tree removal companies are requested regarding removal of the tree at the back of the Village’s lot.

ASSOCIATED ENGINEERING QUOTE

2018/05 – BUHAY/BLACK – That the quote for the topographic survey and preliminary design analysis be approved with start date commencing as soon as possible.

CARRIED

ADMINISTRATOR EDUCATION

2018/06 – BUHAY/ARNOLD – That the administrator proceeds with applying for acceptance into the University of Regina’s Local Government Authority program at the cost of the Village.

CARRIED

CORRESPONDENCE

- Town of Preeceville
- Government of Saskatchewan
- Ministry of Government Relations
- Ministry of Highways
- RBC

- Re: how do we handle sewer situations
- Re: SaskEnergy
- Re: Subdivision SE1/23-20-21-W2M
- Re: Sign corridor
- Re: Signing authority

ADJOURNMENT

2018/07 – ARNOLD/BUHAY – That the meeting be adjourned. (8:35 p.m.)

MAYOR

ADMINISTRATOR