

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL  
HELD ON December 10th, 2018 AT 7:00p.m. AT THE VILLAGE OFFICE.**

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**PRESENT:** Mayor Garry Cairns  
Councillors: Tom Buhay  
Robert Black  
Brook Arnold  
Adri Vandeven  
  
Administrator: Amy Kozak

**CALL TO ORDER**

Mayor Cairns called the meeting to order at 6:49p.m.

**AGENDA**

2018/94 –BLACK/ARNOLD – That the agenda be approved with additions.

CARRIED

**MINUTES**

2018/95 –VANDEVEN/BUHAY – That the minutes of the regular meeting of the council held on November 19<sup>th</sup>, 2018 be approved.

CARRIED

**Financial Report**

2018/96 –BLACK/VANDEVEN – That the administrator’s statement of cash receipts, payments and balances for the period ending November 30<sup>th</sup>, 2018 be approved as presented. Accounts payable Batch 00033-00037 totals \$31,374.61

CARRIED

**ASSOCIATED ENGINEERING – EMBANKMENT RESTORATION FOR HIGHWAY 641 AND FRASER AVENUE**

Associated Engineering consultants were present to discuss the embankment restoration plan.

2018/97 – That we accept and proceed with Associated Engineering detailed design and construction proposal for the embankment restoration plan.

Mayor Cairns requested a recorded vote.

Councillor Buhay – For  
Councillor Arnold – For  
Councillor Vandeven – Against  
Councillor Black – Against  
Mayor Cairns – For

CARRIED

**ASSOCIATED ENGINEERING – ASSET MANAGEMENT UPDATE**

Associated Engineering consultants were present to discuss asset management plan details.

**WATER CONSUMPTION**

2018/98 – VANDEVEN/ARNOLD – That a tender for work be put in the Last Mountain Times for instillation of water meters in the Village of Craven.

CARRIED

**BARKING DOGS - COMPLAINTS**

2018/99 – BUHAY/ARNOLD – That a bylaw notice of violation be sent to Lot 5 Block 9 BD655 for offences to sections 3(a), 3(b), 3(c) and 3(d)(v).

CARRIED

**SENIOR CHRISTMAS SUPPER**

Review of the planning progress for the Christmas party.

**PUBLIC WORKS**

2018/100 – ARNOLD/BLACK – That the town foreman report be received, reviewed and filed as information.

CARRIED

**WATER SHED REPORT**

2018/101 – ARNOLD/VANDEVEN – That the water shed monthly report be viewed, initialled and filed as information.

CARRIED

**HALL DAMAGE DEPOSITS**

There are no damage deposits to refund this month.

**UTILITY ARREARS**

2018/102 –BUHAY/ARNOLD– That the utility arrears report be received, reviewed and filed as information.

CARRIED

**WELL UPGRADE**

2018/103 – VANDEVEN/BLACK – That the quote from Municipal Utilities be accepted and the work will be booked for completion in the spring of 2019.

CARRIED

**STRAY CATS**

Discussion was had about the number of stray cats that are present in the village.

**KEY LIST**

Review of the various access key lists for the village.

**PARKLAND REGIONAL LIBRARY BOARD MEMBER REPLACEMENT**

2018/104 – ARNOLD/BUHAY – That councillor Black be our representative on the Parkland Regional Library Board.

CARRIED

**ASSET MANAGEMENT TRAINING**

2018/105 – BLACK/ARNOLD - That this matter be tabled until the next meeting to be held in January.

CARRIED

**HALL**

2018/106 – VANDEVEN/BLACK – That the bar in the hall should be moved away from the wall a couple of feet if it is moveable.

CARRIED

**SNOWMOBILING TOWN**

Discussion regarding the by-law regulating snowmobile use within the parameters of the village.

**FIRE DEPARTMENT**

2018/106 – BLACK/ARNOLD – That the Fire Chief provides an annual report to the village office detailing the activity of the fire department.

CARRIED

**WATER RESERVOIR**

2018/107 – VANDEVEN/ARNOLD – That Deck’s Geo-Electrical Ltd. will install electric water level gage at the water reservoir.

CARRIED

**CHRISTMAS HOURS**

2018/108 – ARNOLD/VANDEVEN – That the village office will be closed for Christmas the week of the December 25<sup>th</sup>, 2018.

CARRIED

**Correspondence**

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|--|---|
| - Lumsden & District Heritage Home         | Re: Regular Meeting Minutes                                       |
| - Environment and Climate Change of Canada | Re: Asphalt Code of Practice                                      |
| - SumaAdvantage                            | Re: Water Meter Savings   |
| -SUMA                                      | Re: News Letter   |
| - Saskatchewan in Motion                   | Re: Go Out and Play Challenge                                     |
| - Town of Rockglen                         | Re: Proposed closure of Poplar River<br>Power Plant and Coal Mine |
| - Resume                                   | Re: Bylaw Enforcement   |
| - Resident Letter                          | Re: Water Shutoff   |

**ADJOURNMENT**

2018/93 – BLACK/ARNOLD – That the meeting be adjourned. (9:37 p.m.)

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MAYOR

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ADMINISTRATOR