

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL
HELD ON December 18, 2019 AT 1:00 p.m. AT THE VILLAGE OFFICE.**

PRESENT:

Mayor: Garry Cairns
Councillors: Garth Robson
Robert Black
Darrell Bridges
Adri Vandeven

Administrator: Karen Herman

CALL TO ORDER

Mayor Cairns called the meeting to order at 1:00 p.m.

AGENDA

01-12-19 Black/Vandeven – That the agenda be adopted as amended. CARRIED

MINUTES

02-12-19 Robson/Black – That the minutes of the regular meeting held on November 12, 2019 be approved. CARRIED

DELEGATION

None

FINANCIAL REPORT

Accepted as presented.

ACCOUNTS FOR APPROVAL

03-12-19 Black/Robson – That the Accounts payable Cheque # 3211-3262 and online payment in the amount of \$35273.40 be approved. CARRIED

04-12-19 Black/Bridges – That the Amended Bank Reconciliation for the month of October and the Bank Reconciliation for the month of November be approved. CARRIED

UNFINISHED BUSINESS

Permission was received to trap stray and feral cats on private property from property owner.
Sale of Lot 28 Blk 13 Plan BD655 has been completed.

NEW BUSINESS

05-12-19 Robson/Vandeven – That water consumption report be accepted as presented. CARRIED

06-12-19 Robson/Bridges – That the maintenance report be accepted as presented. CARRIED

07-12-19 Robson/Black – That the Waterworks Quality Assurance/Quality Control Policy for the Community of Craven be approved. CARRIED

08-12-19 Vandeven/Robson – That we approve Waterworks Compliance Inspection Report and Lagoon Compliance Inspection Report from Water Security Agency. CARRIED

Councillor Robson will try to attend the next Rink Board Meeting as Village representative. We will look into finding the Rink Board Agreement.

Review Dog Bylaw and Nuisance Bylaw in January.

09-12-19 Robson/Vandeven – Apply for Credit Card for the Village with a \$1000.00 limit. CARRIED

10-12-19 Robson/Vandeven – That the Mayor receive a \$500.00 honorarium and each Councillor receive a \$400.00 honorarium for a year's service. CARRIED

Discussed process for hiring a caterer for the Christmas party. Determined price and quality of meal to be of major consideration. Will contact Charlotte's Catering to arrange 2020 Christmas Party.

11-12-19 Vandeven/Robson – That Karen take Webinar Audit Prep Course through Munisoft in January of 2020. CARRIED

12-12-19 Robson/Black – That we advertise Christmas Greeting in LMT. CARRIED

Notify Lumsden Heritage Home that Susan Wood will represent the Village of Craven on the Board.

13-12-19 Robson – That this meeting be adjourned at 2:25.


MAYOR


ADMINISTRATOR