

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL
HELD ON FEBRUARY 10, 2020 AT 1:00 p.m. AT THE VILLAGE OFFICE.**

PRESENT:

Mayor: Garry Cairns
Councillors: Garth Robson
Robert Black

Administrator: Karen Herman

Absent: Darrell Bridges
Adri Vandeven

CALL TO ORDER

Mayor Cairns called the meeting to order at 1:00 p.m.

DELEGATION

Christine Scar attended to make a request for a reduced rate of hall kitchen rental as she is starting a business and needs a commercial kitchen. She suggested a rate of \$75.00 per day. Council will discuss and notify her.

Paul Winquist attended to present the plan of the new proposed park area next to the rink. He presented a proposed layout of area and gave information on plantings, usage, design and their hopes for funding. Council appreciated the information.

AGENDA

01-02-20 Black/Robson – That the agenda be adopted with additions. . CARRIED

MINUTES

02-02-20 Robson/Black – That the minutes of the regular meeting held on January 13, 2020 be approved. CARRIED

FINANCIAL REPORT

Accepted as presented.

ACCOUNTS FOR APPROVAL

03-02-20 Black/Robson – That the Accounts payable Cheque # 3294-3324 and online payment in the amount of \$25,670.24 be approved. CARRIED

04-02-20 Robson/Black – That the Bank Reconciliation for the month of January be approved. CARRIED

UNFINISHED BUSINESS

Administrator was instructed to order the new munisoft program for use with the new water meters.

NEW BUSINESS

That water consumption report is accepted as presented.

That the maintenance report is accepted as presented.

Following discussion we will notify Christine Scar that there will be no reduction in rent for the hall kitchen.

05-02-20 Robson/Black – That we adopt the Travel, Training and Meeting Policy with amended rates. CARRIED

Discussion regarding Employee Code of Conduct Bylaw. Make changes to present at next meeting.

Cemetery upgrades will be discussed in April along with further discussion on Cemetery Protocol.

Amend the Hall Rental Agreement to include a No Refund on Cancellations and Payment to be received on booking.

Create a tender to be advertised in the LMT for the roof on the rink. Request both metal and shingle type quotes. A decision will be made once all quotes are received.

06-02-2020 Black/Robson - That John Szala be re-appointed to sit as our member on the District Board of Revision. CARRIED

CORRESPONDENCE

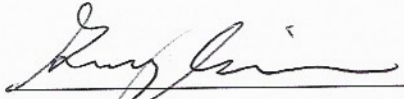
Respond to Pete Foster's letter.


Send Carson Reid info on hall.

All correspondence accepted as read.

ADJOURNMENT

07-02-20 Robson – That this meeting be adjourned at 2:45.


MAYOR


ADMINISTRATOR