

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL  
HELD ON JANUARY 13, 2020 AT 1:00 p.m. AT THE VILLAGE OFFICE.**

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**PRESENT:**

<b>Mayor:</b>	<b>Garry Cairns</b>
<b>Councillors:</b>	<b>Garth Robson Robert Black Adri Vandeven</b>
<b>Administrator:</b>	<b>Karen Herman</b>
<b>Absent:</b>	<b>Darrell Bridges</b>

**CALL TO ORDER**

Mayor Cairns called the meeting to order at 1:00 p.m.

**AGENDA**

**01-01-20 Vandeven/Robson** – That the agenda be adopted as presented.

CARRIED

**MINUTES**

**02-01-20 Robson/Vandeven** – That the minutes of the regular meeting held on December 18, 2019 be approved.

CARRIED

**DELEGATION**

None

**FINANCIAL REPORT**

Accepted as presented.

**ACCOUNTS FOR APPROVAL**

**03-01-20 Black/Robson** – That the Accounts payable Cheque # 3263-3293 and online payment in the amount of \$79724.24 be approved.

CARRIED

**04-01-20 Black/Robson** – That the Bank Reconciliation for the month of December be approved.

CARRIED

**UNFINISHED BUSINESS**

Councillor Robson has been in touch with the rink board and has requested that he be notified of the next board meeting and that the Rink Financials be forwarded to the office.

**NEW BUSINESS**

That water consumption report is accepted as presented.

That the maintenance report is accepted as presented.

That the fire department report is accepted as presented.

**05-01-20 Vandeven/Robson** - The Council of the Village of Craven confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant including:

- Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations.
- Submission of the 2018 Public Reporting on Municipal Waterworks to the Ministry of Government Relations.
- In Good Standing with respect to the reporting and remittance of Education Property Taxes.
- Adoption of a Council Procedure Bylaw.
- Adoption of an Employee Code of Conduct.
- All members of council have file and annually updated their Public Disclosure Statements.

That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met and that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Discussion regarding request from Christy Winqvist about subdividing. Letter will be sent to answer questions.

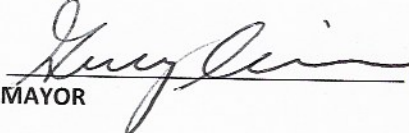
**CORRESPONDENCE**


Mayor Cairns, Councillors Vandeven, Robson and or Black will attend the Voluntary Regional Co-operation Workshop in Lumsden on January 29 from 9:00 to 4:00.

All correspondence accepted as read.

**ADJOURNMENT**

06-01-20 Black – That this meeting be adjourned at 1.55.

  
MAYOR

  
ADMINISTRATOR