

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL  
HELD ON MARCH 9, 2020 AT 1:00 p.m. AT THE VILLAGE OFFICE.**

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**PRESENT:** Mayor Cairns  
Councillor Vandeven  
Councillor Bridges  
**Administrator:** Karen Herman

**ABSENT:** Councillor Black  
Councillor Robson

**CALL TO ORDER**

Mayor Cairns called the meeting to order at 1:00 p.m.

**DELEGATION**

None

**AGENDA**

**01-03-20 Vandeven/Bridges** – That the agenda be adopted with additions. CARRIED

**MINUTES**

**02-03-20 Bridges/Vandeven** – That the minutes of the regular meeting held on February 10, 2020 be approved. CARRIED

**FINANCIAL REPORT**

Accepted as presented.

**ACCOUNTS FOR APPROVAL**

**03-03-20 Vandeven/Bridges** – That the Accounts payable Cheque # 3325-3364 and online payment in the amount of \$20,953.82 be approved. CARRIED

**04-03-20 Bridges/Vandeven** – That the Bank Reconciliation for the month of February be approved. CARRIED

**UNFINISHED BUSINESS**

Quotes for the rink roof will be reviewed at April's meeting

Check regulations regarding the fine option program regarding what kind of supervision is required for workers.

**NEW BUSINESS**

That water consumption report is accepted as presented.

That the maintenance report is accepted as presented.

**05-03-20 Vandeven/Bridges** – That First reading is given to Bylaw 01/20 Code of Employer Conduct. CARRIED

**06-03-20 Vandeven/Bridges** – That the Contraventions and Corrective Discipline Policy is Approved. CARRIED

**07-03-20 Bridges/Vandeven** - That we pay the fire chief honorarium of \$400.00 for 2019. CARRIED

**08-03-20 Bridges/Vandeven** – That the Harassment Policy is Approved. CARRIED

Councillor Bridges would like meetings to be recorded and the minutes to be more detailed, administrator disagrees. Further discussion tabled until April.

**CORRESPONDENCE**

Councillor Vandeven will contact Susan Wood regarding repairs at the Lumsden & District Heritage Home.  
Let Joan Klein and Shirley Field know council approves the community garage sale and can put notice in April Utility Billing.

Register Mayor & Councillor Vandeven for Intermunicipal Meeting in Lumsden. Check if Councillors Black & Robson would like to attend.

Councillors Vandeven & Black will attend the RCMP Annual Performance Plan Meeting March 25<sup>th</sup>.

All correspondence accepted as read.

**ADJOURNMENT**

**09-03-20 Vandeven** – That this meeting be adjourned at 2:10.

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**MAYOR**

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**ADMINISTRATOR**