

# MINUTES OF MEETING

Village of Craven

11 June 2018

## Present

Mayor Garry Cairns  
Deputy Mayor Tom Buhay  
Councillor Brook Arnold  
Councillor Robert Black  
Councillor Garth Robson  
Clerk Denise Reiter

## Absent

Administrator Wendy Dunn

- 1) Deputy Mayor Buhay called the meeting to order at 6.58pm
- 2) Motion by Councillor Arnold to accept Denise Reiter as acting Administrator for the purpose of this meeting, seconded by Councillor Buhay, all in favour, carried.
- 3) Motion by Councillor Buhay to adopt the **June 11 2018** Agenda, seconded by Councillor Robson, all in favour, carried.
- 4) Motion by Councillor Black to adopt the Minutes of the **May 14th 2018** regular meeting, seconded by Councillor Buhay, all in favour, carried.
- 5) Motion by Councillor Arnold to adopt the Minutes of the **May 29th** special meeting, seconded by Councillor Black, all in favour, carried.
- 6) Motion by Councillor Robson to adopt the **May 2018** Financial Report, seconded by Councillor Arnold, all in favour, carried.
- 7) Motion by Councillor Buhay to adopt the **May 2018** List of Accounts for Payment of **\$26,670.03** seconded by Councillor Robson, all in favour, carried.

**New Mayor Garry Cairns declared and signed oath of office in witness of Monica Merkosky, a commissioner for oaths of Saskatchewan.**

## Old Business

1. Motion by Councillor Black to accept the budget with 1 mill increase, seconded by Councillor Arnold, all in favour, carried
2. Utility Increase tabled
3. Motion by Councillor Buhay to accept Asset Management Policy as presented, seconded by Councillor Robson, all in favour.
4. Reservoir purchase tabled
5. Denise Reiter letter tabled
6. Garnet Welykholowa – no change regarding the water issue.
7. Laurie Kelk – still waiting for more information

## **New Business**

1. Motion by Councillor Arnold to pay Denise Reiter \$20.00 per hour to cover the meeting, seconded by Councillor Black, all in favour, carried.
2. Motion by Councillor Robson to get municipal utilities quote for the wells, seconded by Councillor Buhay, all in favour, carried.
3. Motion by Councillor Black That TAXervice be authorized under s22(1) of the Tax Enforcement Act on or after June 7<sup>th</sup>, 2018 to commence proceedings to request title with respect to the following described lands:

Roll 160000 - Lot 5, Blk/Par 11 Plan No. BD655 Extension 0, Title No. 145210643  
Roll 169000 - Lot Blk/par C-Plan 101506418 Ext 114 Title No. 105319302

Seconded by councilor Arnold, all in favour, carried.

4. Councillor Buhay will address the Transfer Station Emergency Response Plan and Operations Plan.
5. Councillor Buhay to contact MCM signs to make a sign for the village information.
6. Motion by Councillor Robson to hire Adri Vandeven as casual employee at \$25.00/hr to help operate/instruct the Maintenance person on the grader, seconded by Councillor Black, all in favour, carried.
7. Motion by Councillor Black that the Administrator will start every year (beginning Jan 1, 2018) with 60 hrs sick pay and the Maintenance Person will start every year (beginning Jan 1, 2018) with 80hrs of sick pay so that they can maintain income for short illnesses for that calendar year, seconded by Councillor Arnold, all in favour, carried.
8. Motion by Councillor Buhay to purchase a flower basket from Craven greenhouse and donate it to the Lumsden Heritage Home for their staff appreciation day, seconded by Councillor Black, all in favour, carried.
9. Reservoir work begins on Tuesday 12<sup>th</sup> June 2018. Water will be shut off starting at 9:00am until finish.

Motion by Councillor Buhay to adjourn the meeting at 8:19, seconded by Councillor Robson, all in favour, carried

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Signature of Mayor

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Signature of Clerk