

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL
HELD ON March 11th, 2019 AT 7:00p.m. AT THE VILLAGE OFFICE.**

PRESENT: Mayor Garry Cairns
Councillors: Robert Black
Tom Buhay
Adri Vandeven
Absent: Brook Arnold
Administrator: Amy Kozak

CALL TO ORDER

Mayor Cairns called the meeting to order at 7:00 p.m.

AGENDA

2019/53 – BLACK/VANDEVEN – That the agenda be approved with additions.

CARRIED

MINUTES

2019/54 – BUHAY/VANDEVEN – That the minutes of the regular meeting of the council held on February 11th, 2019 be approved.

CARRIED

2019/55 – VANDEVEN/BLACK – That the minutes of the special meeting of the council held on February 25th, 2019 be approved.

CARRIED

FINANCIAL REPORT

2019/56 –VANDEVEN/BLACK – That the administrator’s statement of cash receipts, payments and balances for the period ending February 28th, 2019 be approved as presented. Accounts payable Batch 2019-0011 to 2019-00020 totals \$36,238.50

CARRIED

CHIEF ADMINISTRATIVE OFFICER

2019/57 – BUHAY/BLACK – That Amy Kozak is to stay on as the Chief Administrative Officer for the Village.

CARRIED

WATER CONSUMPTION

2019/58 –VANDEVEN/BUHAY - That quotes are to be requested from Wolseley and Corix water products for a complete water meter system for the village.

CARRIED

LOT 5 BLOCK 9 BD655 IN VIOLATION OF BYLAW 01/2017

2019/59 – BUHAY/VANDEVEN – That the update on this property be received, reviewed and filed as information.

CARRIED

STRAY CATS

2019/60 – BUHAY/BLACK – That the stray cats in the village be trapped and relocated to a farm that would be willing to take them.

CARRIED

PUBLIC WORKS

2019/61 – VANDEVEN/BLACK – That the town foreman report be received, reviewed and filed as information.

CARRIED

2019/62 – BUHAY/BLACK – That the village pay for the town foreman to update his first aid course.

CARRIED

WATER SHED REPORT

2019/63 – BLACK/BUHAY – That the water shed monthly report be viewed, initialled and filed as information.

CARRIED

HALL DAMAGE DEPOSITS

2019/64 –BUHAY/BLACK – That all there were no damage deposits for February 2019 to refund.

CARRIED

UTILITY ARREARS

2019/65 –VANDEVEN/BLACK – That letters are to be sent out to all residents that have utility arrears with a cut off date set for April 2nd, 2019

CARRIED

GAS TAX FUND EXPENDITURE REPORT

2019/66 – BUHAY/VANDEVEN – That this matter be tabled until the next regular meeting.

CARRIED

EMPLOYEE JOB DESCRIPTION

2019/67 – BUHAY/BLACK – That this matter be tabled until the next special meeting, date to be determined.

CARRIED

CORRESPONDENCE

- Lumsden & District Heritage Home
- Northern 911
- Ministry of Government Relations

- Re: Regular Meeting Minutes
- Re: False Alarm Policy
- Re: CFTA

ADJOURNMENT

2019/68 – VANDEVEN/BUHAY – That the meeting be adjourned 7:54 p.m.

MAYOR

ADMINISTRATOR