

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL
HELD ON SEPTEMBER 9, 2019 AT 7:00p.m. AT THE VILLAGE OFFICE.**

PRESENT:

Mayor: Garry Cairns
Councillors: Garth Robson
Robert Black
Darrell Bridges
Adri Vandeven

Administrator: Karen Herman

CALL TO ORDER

Mayor Cairns called the meeting to order at 7:00 p.m.

AGENDA

01-09-19 Vandeven/Black – That the agenda be adopted as amended.

CARRIED

MINUTES

02-09-19 Robson/Black – That the minutes of the regular meeting held on July 8, 2019 be approved.

CARRIED

DELEGATION

None

FINANCIAL Report

Accepted as presented

ACCOUNTS FOR APPROVAL

03-09-19 Robson/Vandeven – That the Accounts payable Batches 2019-00057-2019-00063 in the amount of \$75,593.90 be approved.

CARRIED

UNFINISHED BUSINESS

Outstanding utility billings presented. 11 letters were sent out. 5 paid to current. 2 made arrangements and 4 did not respond. Tuesday the four will be contacted personally. If no effort is made to bring accounts to current, water will be shut off.

Create a tender for the grader to be advertised in the LMT, Heavy Equipment Trader and the Municipal Website.

Minimum bid to be accepted \$50,000.00

Create a policy for the water/sewer line Responsibility.

NEW BUSINESS

Administrator was asked to enter maintenance duties into the appropriate ledgers i.e. water, sewer, general maintenance.

04-09-19 Black/Vandeven – That we accept the maintenance report as presented.

CARRIED

05-09-19 Vandeven/Black – That the Maintenance report be accepted as presented.

CARRIED

Mayor and Councillor Robson gave a report on the Leadership Summit that they attended.

06-09-19 Robson/Bridges – That Councillors Vandeven and Black be sent for their 1st aid course so as to maintain their water certification.

CARRIED

07-09-19 Vandeven/Robson – That we enroll Richard for his Water Distribution Class I in MJ.

CARRIED

08-09-19 Vandeven/Bridges – That we approve Watt's building permit application and forward it on to Professional Building Inspectors.

CARRIED

October's meeting will be held on October 15th due to the fact that the 14th is a holiday.

09-09-19 Black/Vandeven - That meeting times will change for the winter months of October to March and be held on the second Monday of each month at 1:00 pm.

CARRIED

Water meters – Discussion from meeting/presentation of Badger Water Meters. It was decided to present this information to the ratepayers at the Public Meeting on September 18, 2019.

10-09-19 Black/Bridges – That Redhead Equipment be asked to come and diagnosis grader codes on display.

CARRIED

11-09-19 Vandeven/Black – That a new window be purchased for the office.

CARRIED

12-09-19 Bridges/Robson – That the Administrator be allowed mentoring from Ferne Senft to help her with Office.

CARRIED

Water usage report accepted as presented.

Ask Richard to rehang Preschool Sign at hall.

13-09-19 Robson/Vandeven – That we spend up to \$8000.00 to purchase & install concrete blocks & level Space behind office.

CARRIED

Vandeven will request a quote from Municipal Utilities for well cleaning and new pumps.

CORRESPONDENCE

Acme Sewer

Lumsden & District Heritage Home Meeting Minutes

Sign request

WCB

Canadian Union of Postal Workers

Prime Ministers Awards

Peak Energy

Emails:

Dog Barking

Pothole


Asset Management 3-day Class in October

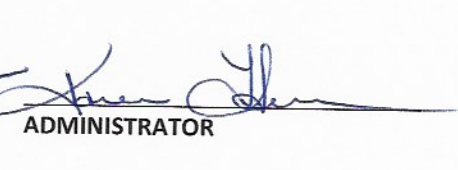
13-09-2019 Robson/Black That Mayor Cairns and Administrator attend the Asset Management Training Workshop in Regina October 22-24.

CARRIED

ADJOURNMENT

14-09-2019 Black: That this meeting be adjourned at 8:50 p.m.


MAYOR


ADMINISTRATOR