

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL
HELD ON JULY 13, 2021 AT 7:00 p.m.
AT THE COMMUNITY HALL**

CALL TO ORDER

The meeting was called to order at 7:05 PM

PRESENT: Deputy Mayor Anderson
Councillor Taylor
Councillor Winquist
Councillor Kozak

ABSENT: Mayor Montgomery

Administrator: Karen Herman

AGENDA

01-07-21 Taylor/Kozak – That the agenda be adopted as presented with additions. CARRIED

DELEGATION

None

MINUTES

02-07-21 Kozak/Taylor – That the Minutes of Regular meeting June 8, 2021 be approved as presented. CARRIED

ACCOUNTS FOR APPROVAL

03-07-21 Winquist/Taylor – That the Accounts Payable Cheque # 3865- 3895 and online payments in the amount of \$46,624.78 be approved. CARRIED

04-06-21 Kozak/Winquist – That the Bank Reconciliation for the month of June be approved. CARRIED

UNFINISHED BUSINESS

Discussion re: hiring Collier Project Leaders to oversee water assessment.

05-06-21 Anderson/Taylor – That Collier Project Leaders be hired to assess conditions of the water system as outlined in their proposal Phase I. Services will be re-evaluated prior to Phase II. CARRIED

Still looking for a board member for the Lumsden & District Heritage Home.

Guitar sign discussion deferred until August

Check what other municipalities are using for Debit machines.

Discussion regarding meeting with RM deferred to August.

06-07-21 Winquist/Taylor – That Ben Schumann be hired as our summer student to help with maintenance as of July 5, 2021. He will be paid minimum wage which is \$11.45/hr. CARRIED

NEW BUSINESS

Will try to set up a Dive Clinic at Winquist's in August.

Send out a tender for re-screwing the west side of the hall roof. Tenders to be reviewed at next meeting.

07-06-21 Anderson/Taylor – That three readings be given to Bylaw 05-21 A BYLAW TO ESTABLISH MILL RATE FACTORS CARRIED

08-07-21 Kozak/Winquist – That 1st reading be given to Bylaw 05 -21. CARRIED

09-07-21 Winquist/Taylor – That 2nd reading be given to Bylaw 05-21. CARRIED

10-07-21 Taylor/Kozak – That 3rd and final reading be given to Bylaw 05-21. CARRIED

11-07-21 Winquist/Kozak – That the Purchasing Policy be approved.

12-07-21 Winquist/Kozak – That 1st reading be given to Bylaw 06-21 A BYLAW TO PROVIDE FOR THE ESTABLISHMENT OF THE DUTIES AND POWERS OF THE ADMINISTRATOR AND DESIGNATED OFFICERS CARRIED

13-07-21 Taylor/Winquist – That 4 removable speed bumps be purchased for Maple Ave to slow traffic by new playground. CARRIED

A short break was taken at 8:40.

Meeting resumed at 8:50.

Contact Cary's Trenching to check how much it will cost to install water shut offs.

14-07-21 Taylor/Winquist – That Richard has approval to build a headstone mover. CARRIED

Discussion regarding fire ban bylaw. Create draft for presentation in August.

CORRESPONDENCE

1. Inappropriate sign. RCMP notified.
2. Complaint regarding the landfill being closed.
3. Dog complaint with video sent to council via email. X 2. Letter sent. Response.
4. Tom Buhay email re: cost of more radios.
5. Building Permit Application
6. Lumsden & District Heritage Meeting Minutes
7. Offer to purchase snowblower
8. Yorkton Public Library
9. Offer to purchase property
10. Concern over park. Has been addressed.
11. Notice of receiving the SGI Grant. Crosswalk has been ordered.
12. ACF. Outdoor Movies
13. Unsigned letter re Bylaw Enforcement.
14. Memo City of Regina for Downstream Users.

Respond to landfill complaint. Refer to Paul.

Have requested information on dog complaint for Bylaw Enforcement Officer.

Defer request for fire department radios until September.

15-07-21 Anderson/Taylor – That development permit be approved for 12 Poplar Avenue. CARRIED

Offer on the snow blower rejected. Counter offer for \$4000.00
Offer to purchase property rejected.
Suggestion to spruce up the playground. Pull weeds and paint equipment.
Contact ACF for more information.
Unsigned letter not addressed.

16-07-21 Winqvist/Kozak - That the correspondence be filed as read.

CARRIED

PORTFOLIO REPORTS

Water & Sewer: N/A

Administration: Working on Website Upgrade. Would like to do profiles on Staff & Council.

Library: OK

Parks & Recreation: Going to start looking for volunteers for recreation committee.

Fire: Waiting for confirmation on Agri Spirit grant to refit truck.

Maintenance: Summer student doing well. New push mower will be purchased. Richard working on vehicle repairs.

Landfill: Order landfill sign.

Cemetery: Benches reading. Will start working on leveling and straightening headstones.

Hall: Calling for tenders for re-screwing the roof.

17-07-21 Kozak – That this meeting be adjourned at 10:40 PM.

MAYOR

ADMINISTRATOR