

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL
HELD ON AUGUST 10, 2021 AT 7:00 p.m.
AT THE COMMUNITY HALL**

CALL TO ORDER

The meeting was called to order at 7:05 PM

PRESENT: Mayor Montgomery
Deputy Mayor Anderson
Councillor Taylor
Councillor Winquist
Councillor Kozak

Administrator: Karen Herman

AGENDA

01-08-21 Winquist/Anderson – That the agenda be adopted as presented with additions. CARRIED

DELEGATION

James Feather came to ask how to acquire the land that he believed was part of his purchase, 6 -8 feet along the south side of his garage. Offer to purchase or lease. We will check into the logistics of a long-term lease. James was advised that any surveying or legal fees would be his responsibility.

MINUTES

02-08-21 Anderson/Kozak – That the Minutes of Regular meeting July 13, 2021 be approved as presented. CARRIED

ACCOUNTS FOR APPROVAL

03-08-21 Anderson/Taylor – That the Accounts Payable Cheque # 3896- 33928 and online payments in the amount of \$41,799.73 be approved. CARRIED

04-06-21 Anderson/Winquist – That the Bank Reconciliation for the month of July be approved. CARRIED

UNFINISHED BUSINESS

Councillor Anderson following up with Collier Project Leaders.

Water and water meter discussion. Due to the extremely high usage of water (over 1.2 million gallons in the month of July), which leaves the Village vulnerable in the event of a fire, discussion was focused around ways to ensure proper supply. Putting in watering restrictions, increasing base rate of billing and installing water meters.

05-08-21 Winquist/Anderson – That we get quotes to install the meters that we currently have by certified plumbers. CARRIED

Councillors Taylor and Winquist looked at the guitar sign and talked to the Craven Motor Inn as they purchased the lights for it originally. They still have a box of lights left and would donate them to the Village for the repair of the sign.

06-08-21 Taylor/Winquist – That we contact Terry Deck to restring the lights on the guitar. CARRIED

07-08-21 Anderson/Kozak – That the Village purchase a Square terminal for debit transactions in the office. CARRIED

Contact RM to set meeting for Thursday August 12th @ 7:00 pm at the Craven Hall.

NEW BUSINESS

No tenders were received for work on the hall roof.

08-08-21 Kozak/Winquist – That 3rd and final reading be given to Bylaw 06 -21 A BYLAW TO PROVIDE FOR THE ESTABLISHMENT OF THE DUTIES AND POWERS OF THE ADMINISTRATOR AND DESIGNATED OFFICERS. CARRIED

09-07-21 Winquist/Taylor – That water be turned off for non-payment of water bill number 58 until payment is received or arrangements are made. CARRIED

10-07-21 Winquist/Taylor – That Kristy Feather be appointed to represent the Village of Craven on the Lumsden and District Heritage Home. CARRIED

Councillor Taylor will check out prices for steel tubing for the wooden deck on the west side of the hall.

Hall freezer seems to be working fine now after it was leveled.

11-08-21 Kozak/Anderson – That 1st reading be given to Bylaw 07-2021 A BYLAW RESPECTING FIRE RESTRICTION. CARRIED

12-08-21 Anderson/Winquist – That 2nd reading be given to Bylaw 07-2021 A BYLAW RESPECTING FIRE RESTRICTION. CARRIED

Let Travis Keisig know that the Village does not permit signs from Political Parties in the sign corridor.

13-08-21 Taylor/Anderson – That Ben Schumann's request for holidays August 18-20 be approved as well as his request to have his final day of work to be August 24th. CARRIED

14-08-21 Anderson/Kozak – That development permit for 15 Maple Ave. be approved CARRIED

Check parking bylaw regarding prolonged parking of vehicles and trailers on Tennant Street.

Village will not do any further maintenance work on the 641 Grid.

Will check on property by bridge. Non-permanent buildings of less than 100 sq ft do not require permits.

CORRESPONDENCE

1. Letter from SPSA re training.
2. SPSA
3. Sama. Compliant and certificate.
4. Justin Gibson
5. GIC Matured.

6. Permit approved to install the crosswalk.
7. McDougall Gauley. Terms of agreement for pursuing Dangerous Dog Application.

15-08-21 Winqvist/Taylor –That the correspondence be filed as read.

CARRIED

PORTFOLIO REPORTS

Water & Sewer: OK

Administration: New website coming along well.

Library: OK

Parks & Recreation: Will be creating a post asking for volunteers for the social committee.

Fire: No fires for awhile. Fire ban to be lifted. Kevin Whelan leaving VFF as he is moving.

Maintenance: Summer student continues to do well. No new concerns.

Landfill: Will check on when the new sign will be ready.

Cemetery: Waiting on headstone mover. Looking nice.

Hall: OK

16-08-21 Anderson – That this meeting be adjourned at 10:10 PM.

MAYOR

ADMINISTRATOR