

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL
HELD ON FEBRUARY 8, 2022 AT 7:00 p.m.
AT THE COMMUNITY HALL**

CALL TO ORDER

The meeting was called to order at 7:05 PM

PRESENT: Mayor Montgomery
Councillor Anderson
Councillor Winqvist
Councillor Kozak
Councillor Taylor

Administrator: Karen Herman

AGENDA

01-02-22 Anderson/Winqvist – That the agenda be approved as presented with amendments. CARRIED

DELEGATION

Resident came in to discuss how water from the north side of Tennant Street runs across the street, not to the culvert, and into his yard. Highways will be approached for input and or help to either grade the north side of the street towards the culvert or to build a crown on Highway 99 to help alleviate this issue.

MINUTES

02-02-22 Anderson /Kozak – That the Minutes of Regular meeting January 20, 2021 be approved as presented. CARRIED

ACCOUNTS FOR APPROVAL

03-02-22 Winqvist/Taylor – That the Accounts Payable Cheque # 4121-4142 and online payments in the amount of \$28,971.37 be approved. CARRIED

04-02-22 Anderson/Winqvist - That the Bank Reconciliation for the month of January be approved. CARRIED

UNFINISHED BUSINESS

Water meter discussion to ensure we are under no obligation to Iconix.

RCMP assured they are monitoring resident for questionable behavior.

Contacted Verne Barber regarding EMO Co-ordinator position. As Lumsden is looking for one as well and has a few people they are talking to regarding this position he was very open to the possibility of shared costs and services. We also have contact information for another shared service co-ordinator.

Draft Pool Bylaw was reviews. Changes will be made and it will be presented again in March for review.

In-depth discussion for the awarding of a contract for Waterworks Assessment. Council reviewed the joint recommendations of our delegation and Collier's. After feeling comfortable with the information and the proposed report to be received the following motion was made:

05-02-22 Anderson/Winquist – That the waterworks assessment contract be awarded to Wyatt Engineering for the amount of \$31,800.00. CARRIED

06-02-22 Anderson/Kozak – That we extend Colliers contract to oversee the Waterworks Assessment. CARRIED

07-02-22 Taylor/Winquist – That we purchase a C257iF Printer/Scanner from Success Office Systems for the amount of \$2895.00 plus taxes. CARRIED

NEW BUSINESS

Public Works Water Consumption Monthly Review 400,932 gallons used in January.

We put forth a notice in May that odd numbered house water on Monday, Wednesday and Friday and even numbered homes water on Tuesday, Thursday and Saturday in an effort to conserve water this summer.

Administrator left the meeting at 9:15 for council to discuss wages. Administrator returned to the meeting at 9:30.

08-02-22 Anderson/Taylor – That the administrator's wage be increased to \$38.20 per hour to fall within the scope of UMAAS recommended guidelines effective February 1, 2022. CARRIED

Administrator was granted March 3rd off from work. She will work March 4th instead.

CORRESPONDENCE

1. Craven Rink Board
2. LDHH Meeting Minutes
3. Scotts Gro for Good
4. Sask. Energy Upgrades
5. PBI Authorize appointed Bldg Inspectors
6. Sask. Public Works Association

Council will meet with the Craven Rink Board on Tuesday February 15 at 7:00 to discuss rink conditions and operational procedures.

09-02-22 Anderson/Kozak - That Douglas Mulhall, Bobby Baker, William Hudema, David Kashmere, Walter Schroder, David Kindred, Dustin Masuk and Ken Pasiachnyk have been appointed as Licensed Building Officials by the Council of the Village of Craven under the authority of subsections 16(2) and 16(3) of *The Construction Codes Act*. CARRIED

10-02-22 Kozak/Taylor —That the correspondence be filed as read. CARRIED

PORTFOLIO REPORTS

Water & Sewer: Need to install a GFI on the side of the Septic Tank at the Hall.

Administration: Website is up and running.

Library:

Parks & Recreation: The Social Committee is hosting a Trivia Night at the Craven Motor Inn on March 17th at 7:00.

Fire: Getting more quotes for truck's hoses and foam tip nozzle. Tank is being donated

Maintenance: Richard has requested that he be approved to make repairs/replacement to the 1 ton truck exhaust system. Advertise for summer student.

11-02-22 Winquist/Taylor – That Richard get the exhaust system on the 1-ton truck repaired. CARRIED

Landfill: Do yearly tendering of the landfill operator position.

Cemetery: Inventory of gravesites will be taken this spring and will see if the ground penetrating radar can be done this year to locate any unmarked graves.

Hall: Do yearly tendering of the hall caretaker position. Septic tank float froze causing the pump to run. Placed heat lamp in tank. Had Aquarius in to pump out. Sensor in the duct work broke causing a draft door in the duct work to close cutting heat to certain areas of the hall. Universal Plumbing came and repaired.

12-02-22 Anderson – That this meeting be adjourned at 10.42 PM.

MAYOR

ADMINISTRATOR