

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL
HELD ON DECEMBER 12, 2022 AT 7:00 p.m.
AT THE COMMUNITY HALL**

CALL TO ORDER

The meeting was called to order at 7:00 PM

Newly elected Mayor Dayna Anderson took her Oath of Office.

PRESENT: Mayor Anderson
Councillor Winquist
Councillor Taylor
Councillor Kozak

ABSENT:

Administrator: Karen Herman

AGENDA

01-12-22 Winquist/Kozak – That the agenda be approved with amendments. CARRIED

DELEGATION

None

MINUTES

02-12-22 Kozak /Winquist – That the Minutes of Regular meeting held November 8, 2022 be approved as presented. CARRIED

ACCOUNTS FOR APPROVAL

03-12-22 Taylor/Winquist – That the Accounts Payable Cheque # 4438--4477 and online payments in the amount of \$59,669.10 be approved. CARRIED

04-12-22 Kozak/Taylor - That the Bank Reconciliation for the month of November be approved. CARRIED

UNFINISHED BUSINESS

Nothing

NEW BUSINESS

Public Works Water Consumption Monthly Review 524,088 gallons used in November.

05-12-22 Taylor/Kozak – That the declaration of Election Results be accepted as recorded by the Returning Officer, CARRIED

06-12-22 Winquist/Taylor - That 1st Reading is given to Bylaw No 5-2022 The Village of Craven Business License Bylaw. CARRIED

07-12-22 Taylor/Winquist – That 2nd Reading is given to Bylaw No 5-2022 The Village of Craven Business License Bylaw. CARRIED

08-12-22 Winqvist/Kozak – THAT TAXervice, on behalf of the Village of Craven, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:

LOT 1-BLK/PAR 7-PLAN BD655 EXT 0, LOT 2-BLK/PAR 7-PLAN BD655 EXT 0, 109901774, 109901796

CARRIED

09-12-22 Winqvist/Taylor – The Council of the Village of Craven confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant (*list the requirements that the municipality has met*):

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Call electrician to replace 3 ballasts at the hall.

10-12-22 Winqvist/Taylor – That a byelection be called for March 15th to fill the open position of councillor.

CARRIED

11-12-22 Taylor/Kozak – That Richard Lipiec’s request for holidays Feb. 1 to 15th be approved.

CARRIED

12-12-22 Winqvist /Taylor – That John Szala be appointed as the Village of Craven’s board of revision member.

CARRIED

13-12-22 Winqvist/Kozak – That Rick Taylor be appointed as Deputy mayor and be given signing authority.

CARRIED

Audit is set for March 22, 2023.

Council will try to meet with RBC to discuss loan application for water upgrades

Rink discussion. Extensive discussion regarding the rink board’s request to use hard pucks for the learn to play program and also what could be done to accommodate the use of hard pucks at the rink. It was decided that no hard pucks are to be used at the rink for any age group. A letter will be drafted to send to the rink board regarding their request.

14-12-22 Taylor/Kozak – That the hall be given free of charge to the Elks to host a presentation by Globe Theatre.

CARRIED

CORRESPONDENCE

1. RCMP report
2. Craven Rink Board Quotes for fence.
3. New EPO Michael Kardash
4. Government of Sask.
5. Lumsden & District Heritage Home minutes

- 6. Parkland Regional Library
- 7. **PBI Agreement for Building Inspection Services**

15-12-22 Kozak/Winquist – That we renew our service contract with PBI.

CARRIED

16-12-22 Kozak/Taylor – That the correspondence be filed as read.

CARRIED

PORTFOLIO REPORTS

Water & Sewer: Sewer line break on Fraser. Water pressure still going up.

Administration: Nothing to report

Library: Nothing to report.

Parks & Recreation: Christmas Bingo was a huge success with about 80 in attendance.

Fire: Called but told to stand down regarding a false fire alarm.

Maintenance: Skid Steer repaired.

Landfill: No complaints regarding the on call opening of the landfill.

Cemetery: Nothing to report.

Hall: Nothing to report.

17-12-22 Winquist– That this meeting be adjourned at 9:00 pm.

MAYOR

ADMINISTRATOR