

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL  
HELD ON November 8, 2022 AT 7:00 p.m.  
AT THE COMMUNITY HALL**

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**CALL TO ORDER**

The meeting was called to order at 7:00 PM

**PRESENT:** Deputy Mayor Anderson Chaired the meeting  
Councillor Winquist  
Councillor Taylor  
Councillor Kozak

**ABSENT:**

**Administrator:** Karen Herman

**AGENDA**

**01-11-22 Winquist/Kozak** – That the agenda be approved with amendments. CARRIED

**DELEGATION**

None

**MINUTES**

**02-11-22 Kozak /Taylor** – That the Minutes of Regular meeting held October 11, 2022 be approved as presented. CARRIED

**ACCOUNTS FOR APPROVAL**

**03-11-22 Taylor/Winquist** – That the Accounts Payable Cheque # 4404--4437 and online payments in the amount of \$90,359.03 be approved. CARRIED

**04-11-22 Taylor/Kozak** - That the Bank Reconciliation for the month of October be approved. CARRIED

**UNFINISHED BUSINESS**

**05-11-22 Winquist/Taylor** – That we approach Scott Montgomery to see if he would consider being the Village's EMO Co-ordinator. CARRIED

Rick Taylor has volunteered to construct a display case for the donated replica of the Pool elevator and will be reimbursed for the materials needed for the case.

**NEW BUSINESS**

Public Works Water Consumption Monthly Review 524,088 gallons used in October.

**06-11-22 Winquist/Taylor** - That maintenance and administration staff both receive \$100.00 Christmas bonus. CARRIED

**07-11-22 Winquist/Kozak** – That we get a lock for the garbage bin behind the hall as it is being abused by residents. CARRIED

- 08-11-22 Taylor/Winquist** – That 3 readings be given to Bylaw 03-2022 Unclaimed Personal Property Bylaw tonight.
- 09-11-22 Kozak/Taylor** – That first reading be given to Bylaw 03-2022. CARRIED
- 10-11-22 Winquist/Kozak** – That second reading be given to Bylaw 03-2022. CARRIED
- 11-11-22 Taylor/Winquist** – That third and final reading be given to Bylaw 03-2022. CARRIED

Discussion regarding the new business licence bylaw. A draft bylaw will be presented at the December meeting.

Hall will be opened for walking again this winter from 9 – 11 am Monday to Thursday.

Councillor Taylor will lay the wreath at the Remembrance Day Service in Craven.

Contact owner at 1 Park Ave to discuss drainage issues.

Discussion over the proposed Regionalization Water Project following a meeting with Lumsden. After extensive discussion it was decided to proceed as originally planned with upgrading the Craven wells and treatment system.

**12-11-22 Kozak/Winquist** - That the Council of the Village of Craven support the application for an Investing in Canada Infrastructure Program (ICIP) grant for the Water System Upgrade and Council agrees to meet legislated standards, to meet the terms and conditions of the ICIP program, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of the project, to fund ongoing operation and maintenance costs, and to follow any mitigation measures as required by the federal *Impact Assessment Act* and *The Environmental Assessment Act* (Saskatchewan).

CARRIED

Administration was advised that in an emergency snow situation we should clarify with council if possible but get a contractor in to remove snow if our equipment is unable to operate.

See to getting Ian Maclennan certified on our skid steer.

Defer discussion on alley behind Tennant Street until spring.

**13-11-22 Taylor/Winquist** – That development permit be approved for 13 Poplar Ave. CARRIED

At 8:20 a 10-minute break was taken.

.8:30 meeting resumed.

### CORRESPONDENCE

1. Craven Rink Board
2. RCMP report
3. Request for work on Park Ave
4. Request for work on Hillside St

Respond to Rink Board letter requesting a sit down meeting on November 13<sup>th</sup> at 2:00 pm at the hall.

**14-11-22 Kozak/Winquist** – Approve new village signs with changes. CARRIED

**15-11-22 Taylor/Kozak** – That the correspondence be filed as read. CARRIED

### PORTFOLIO REPORTS

**Water & Sewer:** 3 Hydrants are replaced. Sewer line repair on Fraser completed. Further discussion regarding the kink in the water line to reservoir. Unable to camera it as it is too long with 90 degree corners. Some suggestions were discussed.

**Administration:** Nothing to report

**Library:** Nothing to report.

**Parks & Recreation:** Trick or treat night at the hall on October 31, 2022 had 56 children attend. Planning to do a Christmas event.

**Fire:** Responded to vehicle accident to control traffic following the first storm in October.

**Maintenance:** Skid Steer is in getting repaired. Richard will be starting winter hours as soon as he is caught up following all the repairs to water, sewer and equipment.

**Landfill:** Winter hours are in effect. Landfill is to be opened by appointment.

**Cemetery:** Nothing to report.

**Hall:** Nothing to report.

**16-11-22 Anderson** – That this meeting be adjourned at 9:00 pm.

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**MAYOR**

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**ADMINISTRATOR**