

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL
HELD ON JANUARY 9, 2024 AT 7:00 p.m.
AT THE COMMUNITY HALL**

CALL TO ORDER

The meeting was called to order at 6:58 PM by Mayor Anderson.

PRESENT: Mayor Anderson
Councillor Taylor
Councillor Kozak
Councillor Morin
Absent: Councillor Winquist

Administrator: Sherry Beatty-Henfrey

AGENDA

01-01-24 Morin/Kozak – That the agenda be approved with amendments. CARRIED

DELEGATION

Josh Buhay – Possible Backup WTP Operator.

Josh attended the council meeting to discuss what was expected of him if the Village hired him as a backup operator. The Village is looking for a certified backup water treatment plant operator just in case the certified operator (Richard Lipiec) is away and a certified operator is needed. Josh stated that he would like to do a couple of weekends a month of checking the water to keep up to date with the system. Council said they would discuss with Ian, our uncertified backup water treatment operator, to see if he would be willing to give up a few weekends a month and get back to Josh with his request.

Meryl Meadows – Letter to the MLA.

Meryl stopped in to talk about the Lumsden Heritage Home. The home would like to expand their beds from 30 to 60 to better attend to residential needs. There's been concerns about the home going bigger. They currently own the land, the wings of the building are ready to be built on and the books are not currently in a deficit. The support is needed from the Minister of Mental Health and Addictions, Seniors and Rural and Remote Health.

3 main concerns are 1st the First Bed Policy has resulted those in the community being displaced, despite long wait times for placement in the home. 2nd is the review of the 2012 Principles and Services Agreement. Costs of providing services have risen and as a result and no increases in funding levels. 3rd is that the recent request for major capital funds be considered and prioritized in a fair manner. A sample template letter sent to each municipality is encouraged to be sent to the MLA and the Minister.

MINUTES

02-01-24 Morin/Taylor – That the Minutes of Regular meeting held on December 12, 2023 be approved as presented. CARRIED

ACCOUNTS FOR APPROVAL

03-01-24 Taylor/Morin – That the Accounts Payable Cheque #4834-4849, and including online payments totalling in the amount of \$58,111.66 be approved. CARRIED

04-01-24 Kozak/Taylor – That the Bank Reconciliation for December 2023 be approved. CARRIED

NEW BUSINESS

Sgi Grant – March 31 deadline

05-01-24 Taylor/Kozak– That the Village of Craven applies for the SGI Grant with the quotes received from Air Master Signs for 1 Traffic Logix Solar Evolution 15 SD Solar Powered speed radar sign to be placed on Highway 99 East with approval and direction from Ministry of Highways. CARRIED

Debenture – ICIP Grant

06-01-24 Morin/Kozak – That the Village of Craven applies for a 15 year debenture loan at the lowest possible interest rate for \$667,500 to cover the Municipal Portion of the ICIP Grant to be used for proposed water upgrades. CARRIED

Utility Management Bylaw 01-2024

07-01-24 Morin/Kozak – That First Reading be given to Utility Management Bylaw 01-2024. CARRIED

08-01-24 Taylor/Morin – That Second Reading be given to Utility Management Bylaw 01-2024. CARRIED

Public Holiday Policy

09-01-24 Morin/Kozak – That the Public Holiday Policy for the Office Staff is approved with amendments. CARRIED

Card Reader

10-01-24 Taylor/Morin – That the square reader terminal is purchased for Debit use only. CARRIED

NEW YEAR BUSINESS ITEMS

Municipal Solicitor

11-01-24 Morin/Kozak – That we appoint McDougall Gauley as the Village Law Firm for 2024. CARRIED

Municipal Auditor

12-01-24 Morin /Taylor – That we appoint Baker Tilly as the Village Auditor for 2024. CARRIED

Remuneration 2024

13-01-24 Taylor/Morin – That the Remuneration is left the same at \$500 per annum for Mayor, \$400 per annum for Councillors and the Village Fire Chief for 2024. CARRIED

Mileage Rates

14-01-24 Taylor/Kozak – That we set the 2024 mileage rate at \$0.60/km. CARRIED

OTHER

Letter to MLA/Minister

15-01-24 Morin/Kozak – That the template letter is signed and sent to the MLA and Minister on behalf of LDHH Board. CARRIED

CORRESPONDENCE - All correspondence is accepted read.

1. Water Consumption for the month of December was 426,737 gallons.
2. Budgetary Control 2023
3. LDHH Minutes
4. East Central Transportation Planning Committee

5. RMAA Workshop – 2024 General Election Year
6. Hall Rental Request
16-01-24 Taylor/Kozak – That the residents request of \$100.00 for the day is accepted for the piano recital on April 18, 2024. CARRIED
7. 1 Park Avenue – Discretionary Usage

PORTFOLIO REPORTS

Mayor Anderson:

Administration: No report.

Library: No update.

Councillor Kozak:

Parks & Recreation: No report.

Fire: False alarm again on Tenant Street. The truck didn't leave the hall. Advise resident regarding false alarm fees as per Protective Services Bylaw.

Councillor Winqvist: Not in attendance.

Maintenance:

Water & Sewer:

Councillor Taylor:

Cemetery: 1 funeral recently.

Hall: No report.

Councillor Morin:

Landfill: No report.

- Rink -** AED (Automated External Defibrillator) is getting re-certified at the Rink.
- The Board has no issue with booking off season parties at the Rink.
 - They will be installing a WIFI lock on the door. Similar to what realtors use.
 - Bringing the smoke detectors up to code.
 - Working on the financials and trying to get them balanced.

17-01-24 Kozak – That this meeting be adjourned at 10:08 pm. CARRIED

MAYOR

ADMINISTRATOR