MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL
HELD ON FEBRUARY 13, 2024 AT 7:00 p.m.
AT THE COMMUNITY HALL

CALL TO ORDER
The meeting was called to order at 7:00 PM by Mayor Anderson.

PRESENT:	**Mayor Anderson**
	Councillor Taylor
	Councillor Kozak
	Councillor Morin
Absent:	**Councillor Winquist**

Administrator: **Sherry Beatty-Henfrey**

AGENDA
01-02-24 Morin/Kozak – That the agenda be approved with amendments. CARRIED

DELEGATION
1. Ian MacLennan – Backup WTP Operator Certification

Administrator called to discuss the backup water treatment plant operator options. Ian was confused as to why this is needed and wanted to discuss with council to get more clarification. The backup water treatment plant operator that they are considering has his certification and is very familiar with the system. He doesn't understand the need to check in a few times a month and get paid for checking in as an emergency backup operator when on call. From a financial side of view this wouldn't make sense.
Ian is not interested in getting certified but he enjoys his job as being our weekend operator.
Ian likes being a part of the community and contributing his part. This job is very convenient for him to have. He understands if the backup certified operator would like to attend as a ride along once a quarter to see if anything changes. He has no problem with that. Council said he will get back to him with what they decide.

2. Scott Montgomery – Emergency response plans: didn't attend meeting.

3. Ted Gross, Ken Taylor, Stacey Blevins – Country Thunder Discussion

Ted, Ken and Stacey came in to discuss Country Thunder and how the event ran last year. They said they found a great cleanup crew to clean up the grounds. Most of the cleanup was done Monday night and they were very impressed with how well they cleaned up. He brings in a conveyor to help separate all the garbage and recyclables. They were happy to see how efficient and quick he was.
They hired a man to bring in a boat to clean up the garbage in the creek as well.

They are excited to have Nickelback attend this year. It opens up the right demographic for more to attend. Country Thunder is July 11-14 this year.

Everything ran smooth with the water. They have 2 wells out there and the water gets tested and it is safe to drink but not recommended as its high in iron. The bathrooms and showers all have well water as well.

Some concerns from last year was the CP Rail Policing. Council noticed residents, along with their children, were forced to walk into the ditch with oncoming traffic around Wolf's Store to access the highway crosswalk or to get to their parked vehicles. The railway crossing was closed unless you had VIP access. Council suggests that a letter be sent to CP Rail to request a pedestrian crossing that can be dedicated to walk into Country Thunder or to return back into Craven to eliminate walking in the ditch and close to oncoming traffic.

2025 we will be updating our Service Agreement with Country Thunder for water and sewer services.

MINUTES

02-02-24 Taylor/Morin – That the Minutes of Regular meeting held on January 9, 2024 be approved as presented. CARRIED

ACCOUNTS FOR APPROVAL

03-02-24 Morin/Kozak – That the Accounts Payable Cheque #4850-4870, and including online payments totalling in the amount of $49,878.18 be approved. CARRIED

04-02-24 Morin/Kozak – That the Bank Reconciliation for January 2024 be approved. CARRIED

NEW BUSINESS

Backup Water Treatment Plant Operator Decision

05-02-24 Morin/Taylor– That we will only be paying the backup Water Treatment Plant Operator when work is required. Admin reaches out to Josh Buhay to suggest he can ride along quarterly if he needs to. CARRIED

Utility Management Bylaw 01-2024 – 3rd Reading

06-02-24 Taylor/Kozak – That Bylaw 01-2024, a Utility Management Bylaw is read a third time at this meeting and passed. CARRIED

ICIP Grant – Debenture Loan - Decision

07-02-24 Kozak/Taylor – That Resolution 04-04-23B, "we apply for a 10-year term loan/debenture at the lowest possible interest rate for 675,000 to cover our portion of the proposed water upgrades once we hear back from ICIP" is rescinded. CARRIED

08-02-24 Taylor/Morin – That Resolution 06-01-24 is amended to read that application be made to the Local Government Committee for permission to borrow by way of debentures, the sum of $667,500 to cover the Municipal Portion of the ICIP Grant, in 2024 repayable over a period of 10 years, for the purpose of water supply and treatment upgrades.

Debentures to be repayable so that the principal and interest are combined and made payable in equal annual instalments during the term of the securities interest at the estimated rate of $83,324.11 per annum. CARRIED

Investing in Canada Infrastructure Program (ICIP) Agreement

09-02-24 Morin/Taylor – That the Investing in Canada Infrastructure Program (ICIP) Agreement is approved and returned at the earliest convenience. CARRIED

Ministry of Highways - Placement of Sign

10-02-24 Taylor/Kozak – That the 50m option from last posted sign is preferred as per Ministry of Highways discretion. CARRIED

NEW YEAR BUSINESS ITEMS

LDHH – Governance Structure

11-02-24 Morin/Kozak – That we table LDHH Governance Structure until after the virtual attendance. CARRIED

Establish an Emergency Measures Organization – Bylaw 02-2024

12-02-24 Morin/Kozak – That Bylaw 02-2024, a Bylaw to Establish an Emergency Measures Organization is introduced and read a first time. CARRIED

13-02-24 Kozak/Taylor – That Bylaw 02-2024, a Bylaw to Establish an Emergency Measures Organization is read a second time. CARRIED

14-02-24 Taylor/Morin – That Bylaw 02-2024, a Bylaw to Establish an Emergency Measures Organization be read a third time at this meeting. CARRIED Unanimously

15-02-24 Morin/Kozak – That Bylaw 02-2024, a Bylaw to Establish an Emergency Measures Organization is read a third time at this meeting and passed. CARRIED

Emergency Measures Coordinator 2024

16-02-24 Morin/Kozak – That the Emergency Measures Coordinator 2024 item of business is tabled until next meeting for more information. CARRIED

Business Licensing Bylaw 03-2024

17-02-24 Morin/Kozak – That Bylaw 03-2024, Business Licensing Bylaw, is introduced and read a first time. CARRIED

18-02-24 Taylor/Kozak – That Bylaw 03-2024, Business Licensing Bylaw, is read a second time. CARRIED

Employee Bond Insurance

19-02-24 Taylor/Morin – That the Employee Bond Insurance from SUMAssure be approved for 2024 as required in Section 113 of the Municipality Act. CARRIED

GIC Maturity Renewal – February 21, 2024

20-02-24 Kozak/Taylor – That the GIC that is due for renewal is renewed at the best possible rate for a 1 year term. CARRIED

Inactive Reserve Account

21-02-24 Morin/Kozak – That the inactive reserve account for $125.21 is closed and moved to our current active account. CARRIED

Inactive Current (Alternate Account)

22-02-24 Kozak/Morin – That the inactive current alternate account for $3,345.32 is moved to a GIC and locked in at the best possible rate for a 1 year term. CARRIED

LMT Quote – Bylaw Enforcement Officer Request

23-02-24 Morin/Kozak – That the templates for the Bylaw Enforcement Officer is approved and amended to be as generic as possible. CARRIED

Overdue Accounts - Moved

24-02-24 Taylor/Morin – That the 3 overdue accounts are wrote off as the owners have moved, as per Auditors request. CARRIED

Board of Revision 2024

25-02-24 Morin/Kozak – That we appoint the RM of Lumsden, Lumsden, Craven, Regina Beach & Buena Vista Board of Revision for 2024. CARRIED

Resume – Summer Student

26-02-24 Morin/Kozak – That this item of business is tabled until the next meeting. CARRIED

CORRESPONDENCE - All correspondence is accepted read.

1. LDHH Advocacy Letter
2. Water Consumption for the month of January was 469,428 gallons.
3. Checklist for equipment
4. Sask Lotteries – RM Allocation
5. Lumsden RCMP Policing Report
6. WSA – Drought Concerns
7. SAMA AGM
8. SUMA Registration
9. Parkland Regional Library – update to bylaws

PORTFOLIO REPORTS

Mayor Anderson: Announced that she will be attending the Canadian Club of Regina to be a guest speaker on March 8 as part of International Women's Day.
Administration: No report.
Library: No update.

Councillor Kozak:
Parks & Recreation: No report.
Fire: Stars Landing Training is cancelled for today. Underwriter survey to be completed as requested from Knight Archer to save on residential insurance.

Councillor Winquist: Not in attendance.
Maintenance:
Water & Sewer:

Councillor Taylor:
Cemetery: FCAA (Financial & Consumer Affairs Authority Consumer Protection Division) called the Administrator. The Forest Lawn Cemetery is being registered for our community.
Hall: The Hall has a leak in the basement; this happens every year. Getting quotes for next meeting to fix. Need to find out where the weeping tile ends and install blue skin to complete.

Councillor Morin:
Landfill: No report.
Rink: No report.

27-02-24 Kozak – That this meeting be adjourned at 10:47 pm. CARRIED

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MAYOR **ADMINISTRATOR**