

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL
HELD ON MARCH 12, 2024 AT 7:00 p.m.
AT THE COMMUNITY HALL**

CALL TO ORDER

The meeting was called to order at 7:01 PM by Mayor Anderson.

PRESENT: **Mayor Anderson**
 Councillor Taylor
 Councillor Kozak (joined electronically)
 Councillor Morin
 Councillor Winquist

Administrator: **Sherry Beatty-Henfrey**

AGENDA

01-03-24 Taylor/Winquist – That the agenda be approved with amendments.

CARRIED

DELEGATION

1. Tim Gienow – Cemetery

Tim attended the council meeting with a request for council. He would like to add a granite border around his beloved late wife's grave. Our bylaw indicates that upon approval from council he can construct a border. This border will be 9 x 4.5 feet, which consists of a headstone at the front, concrete foundation border with granite on top, filled with dirt with a flower insert. This will be elevated above the ground. He would like permission from council to add outside dimensions to follow what others have done in the past. Council said they will let him know by the end of the day.

2. Shane Booth – Big Valley Cannabis Corp.

Shane would like to hear the councils concerns regarding the Cannabis facility in the Village and how it was previously ran before. Councils main concern was regarding the smell. Shane said that an o-zone generator should eliminate 100% of the smell. This will be used for disinfecting as well. He said the water that was in the alley was due to septic neglect and this won't happen with him leasing the building. The prior set up was directing the venting out the window which is why the smell was strong. He will handle all the matters properly. He would like to expand in future to a lab and do micro-processing while making extracts. Right now, he is just set up for cultivation (growing) of the plants, no retail sales, he packages and sells to dispenser companies outside of Ontario. This will create many jobs in the Craven area. Shane Booth is fully trained and qualified to handle this facility. He plans on moving his family to the community from Francis. Shane has a 3 year lease with the owners of the property with an option to purchase after the 3 years. Shane will be c.c'd on all bills and will handle the payments for taxes and utility with the landowners consent. Council was happy to hear that he won't be damaging the alley way and he will address the smell concerns immediately. He does not wish to expand the size of the facility. He would like to add sea cans for storage and will work on the o-zone generators immediately. There will be no issues with noise in the residential neighbourhood. The yard will be kept maintained without chemicals as it would kill off his crop. He may replace the grass with gravel to alleviate the maintenance. He said if the fire department is required to take additional training such as a butane/extraction course, he will pay for

the expenses involved with the courses. Shane can be called anytime for any additional questions. Big Valley Cannabis has paid their business license and submitted his Notice to Local Authorities form though Health Canada. It will take 2 to 3 months to get fully set up and obtain his license.

MINUTES

02-03-24 Morin/Taylor – That the Minutes of Regular meeting held on February 13, 2024 be approved as presented. CARRIED

ACCOUNTS FOR APPROVAL

03-03-24 Winquist/Morin – That the Bank Reconciliation for February 2024 be approved. CARRIED

04-03-24 Morin/Winquist – That the Accounts Payable Cheque #4871-4879, and including online payments totalling in the amount of \$18,603.94 be approved. CARRIED

UNFINISHED BUSINESS

Business Licensing Bylaw 03-2024 – 3rd Reading

05-03-24 Winquist/Taylor – That Bylaw 03-2024, a Business License Bylaw is read a third time at this meeting and passed. CARRIED

LSREMO Membership

06-03-24 Morin/Taylor – That the Village of Craven requests to join Living Sky Regional Membership Organization (LSREMO) and Lindsay Kozak is appointed as our Village Representative for the organization. CARRIED

LDHH – Governance Structure

07-03-24 Morin/Winquist – That the Village of Craven is in favour of the Restructure option of LDHH and removing the financial liability of the members. CARRIED

NEW BUSINESS

WSA Public Notice

08-03-24 Winquist/Taylor – That the upgrades to Craven Control Center is received, reviewed and the public notice is posted to the Village website and social media page. CARRIED

CRA Signing Authority

09-03-24 Morin/Winquist – That Sherry Beatty-Henfrey, be appointed the signing officer and has full signing authority to access the online CRA my business account for the Village of Craven. CARRIED

Hall online booking

10-03-24 Taylor/Morin – That the online booking and Hall calendar is set up through Vital Effect and added to the Municipal Website for residents to view and book accordingly. CARRIED

SaskPower Permit

11-03-24 Kozak/Winquist – That the SaskPower Permit for maintenance on existing infrastructure is approved. CARRIED

CORRESPONDENCE - All correspondence is accepted as reviewed and read.

1. Water Consumption for the month of February was 427,075 gallons.
2. Flocor Training – April 10
3. Notice to Local Authorities – Big Valley Cannabis Corp.
4. Business License – Big Valley Cannabis Corp.
5. Lumsden RCMP Policing Report – March 20 Representative needed
6. LDHH Minutes
7. Sask Lotteries Grant applied
8. Waste Recycle Bins Complaint
9. Request to improve spring run off – Kathy Stack
10. Meet and Greet for Downstream Stakeholders – April 11
11. Lumsden – Morse Constituency Association – Spring Dinner
12. Resume received for summer student
13. Financial and Consumer Affairs Authority – Cemetery Approval
14. PBI Newsletter
15. Admin Holiday Request – April 1

16. Tim Gienow Response to Delegation
12-03-24 Taylor/Morin – That as per the Cemetery Bylaw updates, the request to construct a permanent monument and border surrounding the grave is approved, with access guidance from Village Authority.

CARRIED

PORTFOLIO REPORTS

Mayor Anderson

Administration: Everything going well. Good job.

Library: The operator building in Yorkton that is being discussed to be purchased doesn't affect us much; except for the levy. The Library board would like an answer right away and cannot wait until the AGM meeting in April. The questions that were raised were concerns of the building being renovated/refurbished and if its adequate to suite the parkland regional library needs. Our recommendation for the board is to vote NAY to the Parkland Regional Library for the purchase of the property located at 362 6th Ave. North, Yorkton for \$710,000.

LDHH Stakeholder Meeting: Lindsay and I attended the meeting. There were 4 options presented. Option 1 states Status Quo, Maintain the present governance structure- closed municipal structure based on the existing agreement (1986) which includes financial responsibility for any deficits incurred, we would be responsible to pay if a deficit; this is concerning. Option 2 states to Exit. Withdraw membership from LDHH. Pense, SK has chosen to exit. 11 communities are still involved. Option 3 states to Restructure. Amend the LDHH "Act of Incorporation" from a closed municipal corporation in favor of an open member-based corporation removing the financial liability. We are in favour of this option if we can remove the financial liability. We can always exit if it becomes too costly. This seems to be the option all members are choosing. Local businesses and individuals can join and be members as well. Uncertain of the time and money within this option. Option 4 states Terminate the affiliate relationship with the SHA. Municipal owners relinquish their involvement with the LDHH, assets liquidated and transferred to another charitable organization. We are not interested in terminating. As stated in prior resolution our council is in favour of the Restructure option of LDHH and removing the financial liability of the members.

Councillor Kozak

Parks & Recreation: Springo (Bingo) is on April 13 at the Hall hosting with the Elks and Craven Athletic Society. We are in the planning stages of the community festival. We will be using the Sask Lotteries Grant.

Fire: Prepping for fire season, doing additional training on top of what we normally do.

Councillor Winquist

Maintenance: Appreciated all the cleaning that Richard has done from the major snow fall. Heard lots of appreciation around the Village of him staying out late to remove snow. He went above and beyond for our community. Many praises on social media.

Water & Sewer: Big project coming up with being awarded the ICIP grant for our wells and infrastructure. The ground is starting to thaw at a regular pace. We hope to see minimal line breaks this year.

Councillor Taylor

Cemetery: A fellow from Silton called the Administrator, he dropped off 4 yards of top soil for free. Richard piled this at the cemetery to level graves.

Hall: James will replace all burnt out lights at the Hall. There is a leak in the back of the hall that needs to be fixed before it causes further damage. Rick has 8 large frames from the old drama club, asked if would like the pictures put back up. Council likes the walls clear for events upstairs at the hall.

Councillor Morin:

Landfill: The dump was lit on fire. Will be asking Fred if he would like to come back for this year's dump/gate operator.

Rink: The rink is complete for the season on Sunday the 17th. March 16th will be the last booking. The Rink committee missed the grant deadline. We have asked for detailed bank recs and financials many times and still not received. Something needs to be done soon regarding the board. Will suggest a meeting and request 2023-2024 minutes before the next council meeting on April 9th and financials are needed to be received by the Village before April 30th. The Rink Board bylaw is not being followed. Need to review a list of all members and their appointment expiry dates. Admin to send a letter requesting all this information.

13-03-24 Kozak – That this meeting be adjourned at 10:22 pm.

CARRIED

MAYOR

ADMINISTRATOR