MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL
HELD ON AUGUST 13, 2024 AT 7:00 p.m.
AT THE COMMUNITY HALL

CALL TO ORDER
The meeting was called to order at 7:01 PM by Mayor Anderson.

PRESENT: **Mayor Anderson**
Councillor Morin
Councillor Taylor
Councillor Kozak

ABSENT: **Councillor Winquist**

Administrator: **Sherry Beatty-Henfrey**

AGENDA
01-08-24 Taylor/Morin – That the agenda be approved as amended. CARRIED

DELEGATIONS
Richard attended the council meeting at 7pm. He wanted to inform council of the pros and cons of using fill-crete in the Village. He presented a quote from Botkins, Inland and Lafarge. They needed 2-3 days notice prior to coming and the hole must be left open until it dries which could take another 24 to 48 hours. This leaves a huge liability concern for the Village to block off the hole for that long period of time from the public. It would be a minimum $1,000.00 plus with materials to cover the hole. Fill-crete is great for compaction purposes but leaves concerns with an open excavation and the time and labour it takes for it to be mixed and settled. Sand is always readily available with our current contractors. Council decided that its just not practical to use fill-crete within the Village.

Richard then discussed maintenance regarding the fire hydrants. He said he has been talking to the fire chief on how to maintain them. The hydrants can damage quite easily if its not shut off properly. There are 5 hydrants that will need to be replaced in the future. The parts are getting harder to find and are almost the same price as buying new. The next fire hydrant that needs work is up at Gilman Avenue. We will be flushing all of them at the end of September and will try to maintain as best we can without needing replacement. Councillor Taylor proposed that the hydrants should be painted red with reflective paint on them and has suggested this in the past when he was Chief. To replace 3 hydrants using Gas Tax it cost $48,044.95 including labour. The current quote from Wolseley was $11,620.32 for one hydrant which included parts as well as new hydrant. Richard will work on flushing and re-greasing them and will keep the Admin updated on which one he is working on to pass along to the fire department.

Ashley Beaton from Beaton Planning began her discussion of the zoning bylaw updates at 7:30pm. Council had questions regarding the zoning bylaw. Discussions involved in depth were regarding the zoning map districts, fence heights, sight triangles, front yard reductions, survey reports, swimming pools in zoning bylaw compared to our swimming pool bylaw, shipping containers (sea cans), air bnb's, principle buildings on lots, annexations and permits. She said she would send a draft of a Municipal Fee Bylaw that the Village could implement for the zoning bylaw. We then discussed the zoning map of areas within the Village.

The next steps are to finalize the map changes, send out formal requests for provincial review of the draft bylaws, flyers to ratepayers, start the bylaw adoption process, public meetings, and finalize with ministerial approval. Ashley will take Council's comments back and send the final draft to move forward through the adoption process.

02-08-24 Anderson/Taylor That a 10 minute recess is called at 9:30 pm. CARRIED

Returned from the recess at 9:38 pm.

MINUTES

03-08-24 Morin/Kozak – That the Regular Meeting Minutes held on July 9, 2024 be approved as presented. CARRIED

ACCOUNTS FOR APPROVAL

04-08-24 Morin/Kozak – That the Bank Reconciliation for July 2024 be approved. CARRIED

05-08-24 Taylor/Morin – That the Accounts Payable Cheque #4971-4999, and including online payments totalling in the amount of $63,835.13 be approved. CARRIED

UNFINISHED BUSINESS

Rink Board Bylaw No. 07-2024

06-08-24 Morin/Taylor – That this item of business is tabled upon review with the Rink Committee. CARRIED

Municipal Code of Conduct Bylaw No. 11-2024

07-08-24 Morin/Kozak– That Municipal Code of Conduct Bylaw No. 11-2024 is introduced and read a first time. CARRIED

NEW BUSINESS

2023 Final Audited Financial Report

08-08-24 Taylor/Morin – That the 2023 Final Audited Report is approved. CARRIED

RM of Lumsden – Intent to Amend Zoning Bylaw

09-08-24 Kozak/Taylor – That the RM of Lumsden correspondence with intent to Amend their Zoning Bylaw is acknowledged as received. CARRIED

Fireworks Bylaw No. 12-2024

10-08-24 Taylor/Morin – That Fireworks Bylaw No. 12-2024 is introduced and read a first time. CARRIED

Lagoon Lock Box

11-08-24 Morin/Kozak – That the Lagoon Lock Box is tabled for more review. CARRIED

Sewer issue – Lane/ La Rocque Residence

12-08-24 Taylor/Morin – That the administrator responds to resident, correspondence received and acknowledged, will investigate tie-in should the need arise in the near future. CARRIED

CORRESPONDENCE - All correspondence is accepted as reviewed and read.

1. Water Consumption for the month of July was 1,136,596 gallons.
2. Budgetary Control
3. RCMP Report

PORTFOLIO REPORTS

Mayor Anderson
Administration & Library: Nothing to report.

Councillor Kozak
Parks & Recreation: Nothing to report.

Councillor Kozak
Fire/Protective Services: More fire hydrant training coming up. Richard is responsible for maintenance and flushing of the fire hydrants.

Councillor Taylor
Cemetery: Nothing to report.

Hall: Scrap metal is removed behind the hall.

Councillor Morin:
Landfill: Nothing to report.

Rink: Rink floor has been re-sealed. Meeting with Rink Committee soon to discuss Bylaw.

13-08-24 Kozak – That this meeting be adjourned at 10:40 pm. CARRIED

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MAYOR **ADMINISTRATOR**