

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL**  
**HELD ON MAY 13, 2025 AT 7:00 p.m.**  
**AT THE COMMUNITY HALL**

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**CALL TO ORDER**

The meeting was called to order at 7:00 PM by Mayor Anderson.

**PRESENT:**       **Mayor Anderson**  
                     **Councillor Morin**  
                     **Councillor Taylor**  
                     **Councillor Hart**  
                     **Councillor Kozak**

**Administrator:**   **Sherry Beatty-Henfrey, CAO**

**AGENDA**

**01-05-25 Morin/Taylor** – That the agenda be approved as amended. CARRIED

**MINUTES**

**02-05-25 Kozak/Hart** – That the Regular Meeting Minutes held on April 8, 2025 be approved as presented. CARRIED

**Councillor Morin recused herself from the next item of business and left the room at 7:03 pm.**

**DELEGATION:**

1.   Robert Wilson – Water

Robert attended the council meeting to discuss buying water for Country Thunder. Aquarius Water is contracted to haul potable water to the showers at the grounds this year. He is estimating he would need 17-20 loads at around 1800 gallons per load and would like to buy Craven's water for \$90 per load in a course of 3 days. It would take him an average of 25 minutes to fill an 1800 gallon load.

The risks would consist of hot weather arising from high water usage which would cause low pressure. If there was a potential fire or a well problem he agreed that he would shut down and go elsewhere. We always keep a close eye on the reservoir levels during Country Thunder weekend. He changed his offer to \$100 per 1800 gallon load. Council agreed that a contract will be made and further discussed at the next council meeting. Robert left the meeting at 7:20.

**Councillor Morin returned to the meeting room at 7:21 pm.**

2.   Richard Lipiec – update

Richard attended the council meeting to give an update on work as well as concerns that has been going on throughout the Village.

He discussed the concern of the CP Rail Derailment. Mayor Anderson said she received a call personally from CP Rail and this was considered a low risk derailment. CP Rail has committed to reconnect with a debrief in a few weeks when the investigations are complete.

With the drainage issue at the top of Fraser Avenue, Richard would like to use some reclaim and create a ridge on the edge of the road to keep the water moving down the street and past the properties.

The water consumption has been increasing a lot in the last few days with the hot weather. A post should be reminded to residents on how to reduce water usages when watering the lawns. Especially not to

water in the heat of the day. Richard keeps a close eye on the reservoir. It holds 65,000 gallons and he doesn't let it get below 20,000. We will be increasing the minimum during Country Thunder.

The EPO is not concerned with hydrocarbons that was previously reported as low from Wyatt Engineering. We will be discussing this further with Wyatt at the next meeting.

Top soil is needed at the new park. The grass is struggling to grow. Estimated 1 to 2 yards needed or more. The Elks has a bag of grass seed that we can use.

Richard said he would fix the sidewalk by the fire hall when he replaces the 2 fire hydrants this summer. Council thanked him for the updates and he left the meeting at 7:47 pm.

#### **ACCOUNTS FOR APPROVAL**

**03-05-25 Morin/Kozak** – That the Bank Reconciliation for April 2025 be approved. CARRIED

**04-05-25 Morin/Hart** – That the May 2025 Accounts Payable Cheque #5149-5168, and including online payments totalling in the amount of \$39,977.63 be approved. CARRIED

#### **UNFINISHED BUSINESS**

*Wyatt Engineering – Scope change*

**05-05-25 Anderson/Morin**– That Scope Change Request No. 2 Rev 1 is approved as per Colliers Project Leaders recommendations. CARRIED

*Predator Control Officer Bylaw No. 02-2025*

**06-05-25 Morin/Anderson**– That the Predator Control Officer Bylaw No. 02-2025 is introduced and read a first time. CARRIED

#### **NEW BUSINESS**

*Dust Control 641 – RM of Longlaketon*

**07-05-25 Hart/Morin** – That dust control from the RM of Longlaketon is approved for the hill on 641. CARRIED

*Permit – Deck 25-002*

**08-05-25 Morin/Hart** – That Building Permit – Deck 25-002 is approved pending Professional Building Inspections review. CARRIED

*Permit – Demo 25-003*

**09-05-25 Kozak/Morin** – That Building Permit – Demo 25-003 is approved pending Professional Building Inspections review. CARRIED

*Sign Corridor Application*

**10-05-25 Hart/Morin** – That the Sign Corridor Application for Lex Kress, Realtor is approved to be installed in the sign corridor. CARRIED

*Audit 2024*

**11-05-25 Morin/Kozak** – That the draft financial statements, management responsibility and letter of engagement are approved, signed and returned to Baker Tilly to finalize the Audit 2024. CARRIED

#### **DEFERRED BUSINESS**

Community Cleanup

Sask Lotteries – Funding Request Form

Landfill Bylaw

Lagoon Fence & Locks

## **CORRESPONDENCE**

1. Water Consumption for the month of April was 445,571 gallons.
2. SUMA Convention – Follow up

**Councillor Taylor left the meeting at 10:09 p.m.**

3. Water Meters discussion
4. Electrical Contractors – Tabled
5. Fraser Avenue – Drainage
6. Highway 99 – Resurfacing project
7. LDHH – March Minutes, Nomination and Rep
8. RCMP Update – April
9. SGI Stats – Sign
10. Portfolio Discussion – Tabled
11. Derailment update

## **PORTFOLIO REPORTS**

### **Mayor Anderson**

**Administration:** We were unable to receive the Summer Student Grant this year.

**Parks & Recreation:** No report.

### **Councillor Kozak**

**Fire/Protective Services:** The fire department has been busy with the derailment & traffic control. We will be fixing the ladder lift on the truck in the winter to avoid putting the truck out of service. We had a fire call and needed mutual aid.

**Library:** No report.

### **Councillor Hart**

**Maintenance:** Installed culvert on Fraser avenue. Put up a concrete barricade at bottom of dike, ordered 2 signs.

**Water & Sewer:** Richard drained the lagoon.

**Cemetery:** No report.

**Hall:** Councillor Hart reported that the eavestroughs were raised on the NE corner of the hall.

### **Councillor Morin:**

**Landfill:** The annual spring-cleaning garbage bin will be open from Saturday to Monday and placed inside the landfill gates operating from 12-5 each day. Make a poster that this is for residents only and post what is allowed for the garbage bin.

**Rink:** The Rink has updated their Renter Agreement and has added Village of Craven in their waiver as well.

**12-05-25 Morin** – That this meeting be adjourned at 10:58 pm

CARRIED

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**MAYOR**

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**ADMINISTRATOR**