

MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL
HELD ON JUNE 10, 2025 AT 7:00 p.m.
AT THE COMMUNITY HALL

CALL TO ORDER

The meeting was called to order at 6:58 PM by Mayor Anderson.

PRESENT: **Mayor Anderson**
 Councillor Morin
 Councillor Taylor
 Councillor Hart
 Councillor Kozak

Administrator: **Sherry Beatty-Henfrey, CAO**

AGENDA

01-06-25 Morin/Kozak – That the agenda be approved as amended. CARRIED

MINUTES

02-06-25 Kozak/Hart – That the Regular Meeting Minutes held on May 13, 2025 be approved as presented. CARRIED

DELEGATION:

Wyatt Engineering – Update

Erin Turner and Ashley Wyatt attended the council meeting. Council was concerned about timeline and costs associated with the water project. Erin apologized for the miscommunication in the delay of the project. The assessment results came back as a Non-GUDI classification (Ground water under the influence but not under the direct influence), therefore no additional treatment is required. The electrical and mechanical assessment is still at 50% and they are hoping to have this done by the end of this month. The new wells didn't come back at the capacity that we were hoping to achieve, we will be using multiple pumps to achieve full capacity. Well No. 1 or 3 is planned to be converted to an observation well, per WSA and BHL's recommendation. Well No. 2 is beyond its expected design life and remains a risk for failure in the future. 2 new wells are complete (Well No. 4 and No. 5).

Council asked if a fill station is feasible. Wyatt Engineering said that there is insufficient capacity to supply a truck fill during peak conditions. The reservoir is at full capacity during peak flows. The waste water collection at the water treatment plant was utilizing a decommissioned reservoir below the plant which is manually pumped out annually. This will not be sufficient for the upgraded system and a waste water lift station will need to be added. Council asked if this would impact the waste water at the lagoon and Ashley confirmed that is estimated to increase by only 5% of water usage.

Since the Tariffs started and the supply chain issues there has been a 30% raise of consultant fees. Wyatt Engineering is currently receiving proposals from other consultants for electrical and mechanical. The original plan was one well to service both, now both are needed together to service the Village and one well will be kept as a backup. The manganese levels are still high, this will be fixed with greensand filters. Our water system will still be level 1 operated still when the project is complete. The design will be done this summer and tendered out late fall to a general contractor. The contractor will be awarded this year and complete next year.

Wyatt is not anticipating more engineering fees and its feasible to stay within budget. We are still within our ICIP agreement, Wyatt will be sending us the plan for deliverables and Tristan Wyatt will be contacting us with a plan for Hydrocarbon testing going forward.

ACCOUNTS FOR APPROVAL

03-06-25 Morin/Kozak – That the Bank Reconciliation for May 2025 be approved. CARRIED

04-06-25 Taylor/Hart – That the June 2025 Accounts Payable Cheque #5169-5187, and including online payments totalling in the amount of \$81,485.48 be approved. CARRIED

UNFINISHED BUSINESS

Predator Control Officer Bylaw No. 02-2025

05-06-25 Morin/Taylor– That the Predator Control Officer Bylaw No. 02-2025 is read a second time. CARRIED

06-06-25 Hart/Morin– That the Predator Control Officer Bylaw No. 02-2025 is read a third time and passed. CARRIED

Transfer of Domestic Waste, Recycling and other Refuse Bylaw 06-2025

07-06-25 Morin/Kozak – That Transfer of Domestic Waste, Recycling and other Refuse Bylaw 06-2025 is introduced and read a first time. CARRIED

08-06-25 Kozak/Hart – That Transfer of Domestic Waste, Recycling and other Refuse Bylaw 06-2025 is read a second time. CARRIED

Audit 2024 – Revised Draft Financial Statement

09-06-25 Morin/Kozak – That the revised draft financial statements are approved and returned to Baker Tilly to finalize the Audit 2024. CARRIED

Sask Lotteries 2024-2025 Funding Request

10-06-25 Anderson/Morin – That the remaining grant amount of \$654 is submitted for the Craven Community Rink. Should the project meet the grant criteria, \$654 will be paid to the Community Rink. CARRIED

Sask Lotteries 2025-2026 Funding Request

11-06-25 Hart/Taylor – That \$4,000 of the \$4,654 received for 2025-2026 Sask Lotteries grant is used for the Craven Social Committee for a street dance less \$654 paid in 2024 totalling \$3,346. CARRIED

NEW BUSINESS

Employees

12-06-25 Anderson/Morin – That Richard Lipiec, Maintenance and Utility operator, letter of resignation is accepted. Richard agreed to stay on until the next employee (s) is hired and trained. CARRIED

13-06-25 Morin/Hart – That a job advertisement for a part time Seasonal Maintenance Operator is posted. Hours will consist of 15-20 hours per week as needed until October 1, 2025; And that a job advertisement for a full time Maintenance and Water Treatment Operator is posted immediately. CARRIED

Country Thunder Water Meter Quote

14-06-25 Hart/Morin – That the quote from Flocor of \$1724.00 water meter is approved for purchase. CARRIED

15-06-25 Kozak/Morin – That the water meter from Flocor is used for CCBF Grant funding. CARRIED

Councillor Morin recused herself from the next item of business and left the room at 9:17 pm.

Bulk Water Hauling Contract

16-06-25 Taylor/Hart – That number 8 of the contract is amended to read “The Village of Craven, through a Council member or their designate, may terminate this agreement at any time, for any reason, without the consent of the other party.” And therefore, sent to Aquarius Water and Septic for signing. CARRIED

Councillor Morin returned to the meeting room at 9:34 pm.

DEFERRED BUSINESS

Sign Corridor Bylaw 05-2025

Community Cleanup- deferred to portfolios

Lagoon Lock Box

CORRESPONDENCE

1. Water Consumption for the month of May was 732,254 gallons.
2. SAMA – Confirmed tax roll & Primary Audit Report
3. Electrical Contractors
4. LDHH – April Minutes
5. LDHH – Nominations & Annual Meeting
6. RCMP – May 2025

Portfolio Reports

17-06-25 Morin/Taylor – That the new portfolio reports is as follows:

<u>NEW Portfolio Reports</u>	<u>Primary/Secondary</u>	<u>May consist of</u>
Grants, Projects & Improvements	Anderson/Kozak	Admin, Parks & Recreation
Strategic Planning & Safety	Kozak/Morin	Fire & Protective Services (LSREMO, RCMP)
Infrastructure & Roads	Hart/Anderson	Maintenance, Water & Sewer
Facilities & Services	Taylor/Hart	Cemetery, Hall, Landfill, Lagoon
Organizational Rep & Community Engagement	Morin/Taylor	Rink, Library, LDHH, Cleanup committee

CARRIED

Councillor Hart

Infrastructure & Roads: Been busy, the lift station pump and the water pump has been changed. Put up the powerline sign on top of the hill. Helped install the realtor sign in the sign corridor. The irrigation pump is running at the Rink. Fixed the curbstop at 11 Gilman. The Hydrant is leaking, this will be replaced. Next is to install the curbstop at 7 Park Avenue.

Councillor Kozak

Strategic Planning & Safety: The fire department is going to try the Active Alert app to improve locating incidents as well as PECC usage. We will be trialing AtHoc app as well to improve the response time.

18-05-25 Morin – That this meeting be adjourned at 10:03 pm

CARRIED

MAYOR

ADMINISTRATOR