

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL**  
**HELD ON JULY 8, 2025 AT 7:00 p.m.**  
**AT THE COMMUNITY HALL**

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**CALL TO ORDER**

The meeting was called to order at 6:59 PM by Mayor Anderson.

**PRESENT:**       **Mayor Anderson**  
                  **Councillor Morin**  
                  **Councillor Taylor**  
                  **Councillor Hart**  
                  **Councillor Kozak**

**Administrator:**   **Sherry Beatty-Henfrey, CAO**

**AGENDA**

**01-07-25 Morin/Taylor** – That the agenda be approved. CARRIED

**MINUTES**

**02-07-25 Morin/Kozak** – That the Regular Meeting Minutes held on June 10, 2025 be approved as presented. CARRIED

**DELEGATION:** None

**ACCOUNTS FOR APPROVAL**

**03-07-25 Morin/Kozak** – That the Bank Reconciliation for June 2025 be approved. CARRIED

**04-07-25 Taylor/Morin** – That the July 2025 Accounts Payable Cheque #5188-5213, and including online payments totalling in the amount of \$53,759.87 be approved and the Budgetary Control acknowledged as presented. CARRIED

**UNFINISHED BUSINESS**

*Transfer of Domestic Waste, Recycling and other Refuse Bylaw 06-2025*

**05-07-25 Morin/Taylor** – That Transfer of Domestic Waste, Recycling and other Refuse Bylaw 06-2025 is read a third time and passed. CARRIED

*Lagoon Lock Box Uline Quote*

**06-07-25 Anderson/Morin**– That the Lagoon Lock Box Quote is approved for \$214.00. CARRIED

*Nuisance Bylaw Enforcement*

**07-07-25 Morin/Hart** – That we proceed with the next steps of Bylaw Enforcement as per Bylaw Enforcement Officer's recommendation to hire JD Shines for yard cleanup. CARRIED

*Sign Corridor Bylaw 05-2025*

**08-07-25 Hart/Taylor** – That the Sign Corridor Bylaw 05-2025 is introduced and read a first time. CARRIED

**09-07-25 Morin/Kozak** – That the Sign Corridor Bylaw 05-2025 is read a second time. CARRIED

*New Sign Application – Valley Side Acres*

**10-07-25 Morin/Taylor** – That the new sign request from Valley Side Acres is declined due to the Bylaw not being followed. Furthermore, Admin to reach out to other sign owners in the sign corridor to comply. CARRIED

*Sign Quote – ATS Traffic*

**11-07-25 Morin/Taylor** – That the sign quote from ATS Traffic for traffic control is declined due to budget constraints. Fire Department to investigate internally what signs the Village has on hand. CARRIED

**NEW BUSINESS**

*Fence Tender*

**12-07-25 Hart/Taylor** – That the quote from F-W Fencing is approved for repair for only the North side of the lagoon fence of 400 feet. CARRIED

*Metercor – Water Meters*

**13-07-25 Anderson/Morin** – That we pursue the trial for water meters with Metercor and use the CCBF Grant for funding. CARRIED

*Council Procedure Bylaw Amendment 07-2025*

**14-07-25 Morin/Kozak** – That the Council Procedure Bylaw Amendment 07-2025 is introduced and read a first time. CARRIED

**15-07-25 Hart/Taylor** – That the Council Procedure Bylaw Amendment 07-2025 read a second time. CARRIED

**16-07-25 Anderson/Morin** – That the Council Procedure Bylaw Amendment 07-2025 is read a third time at this meeting. CARRIED UNANIMOUSLY

**17-07-25 Taylor/Kozak** – That the Council Procedure Bylaw Amendment 07-2025 is read a third time and passed. CARRIED

*Tax Enforcement – 2023 Arrears*

**18-07-25 Anderson/Morin** – That TAXervice be authorized under s22(1) of The Tax Enforcement Act on or after Jul 30, 2025 to commence proceedings to request title with respect to the following described lands:

Roll	65	LOT 5-BLK/PAR 9-PLAN BD655 EXT 0
Roll	104	LOT 25-BLK/PAR 12-PLAN 101843344 EXT 0

CARRIED

*Tax Enforcement – 2024 Arrears*

**19-07-25 Morin/Anderson** – THAT Council accept the list of lands in arrears as presented, and to exclude from the list of lands properties in which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy. THAT TAXervice be authorized to handle the Tax Enforcement proceedings on behalf of the municipality. CARRIED

**DEFERRED BUSINESS**

E-notices/E-portal

Keys - Hall

**CORRESPONDENCE** – Accepted as presented

1. Water Consumption for the month of June was 770,825 gallons.
2. Park Space Discussion
3. Highway 99 Resurfacing Project Update
4. Wyatt Engineering Update

5. LDHH – Minutes
6. RCMP – June 2025
7. Sask Federation of Police Officers

<b><u>NEW Portfolio Reports</u></b>	<b>Primary/Secondary</b>	<b>May consist of</b>
<b>Grants, Projects &amp; Improvements</b>	Anderson/Kozak	Admin, Parks & Recreation
<b>Strategic Planning &amp; Safety</b>	Kozak/Morin	Fire & Protective Services (LSREMO, RCMP)
<b>Infrastructure &amp; Roads</b>	Hart/Anderson	Maintenance, Water & Sewer
<b>Facilities &amp; Services</b>	Taylor/Hart	Cemetery, Hall, Landfill, Lagoon
<b>Organizational Rep &amp; Community Engagement</b>	Morin/Taylor	Rink, Library, LDHH, Cleanup committee

**Mayor Anderson**

**Grants, Projects & Improvements:** Nothing new to report.

**Councillor Kozak**

**Strategic Planning & Safety:** The fire department has been quiet, one call since last meeting. Will be looking into signage for detours. The speeding has been a safety concern in the community. Keep reporting to the RCMP.

**Councillor Hart**

**Infrastructure & Roads:** The paving project of highway 99, the completion date is tentatively set for October, 2025.

**Councillor Taylor**

**Facilities & Services:** New grave coming in to be dug by the 18<sup>th</sup>. The Elks would like to upgrade the Elks room of the Hall. They will be re-painting and re-decorating for their anniversary coming up.

**Councillor Morin**

**Organizational Rep & Community Engagement:** Will be talking to local business and new residents. Possibly sending out a welcome package.

**20-07-25 Morin –** That this meeting be adjourned at 9:05 pm

CARRIED

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MAYOR

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ADMINISTRATOR