

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL  
HELD ON OCTOBER 14, 2025 AT 7:00 p.m.  
AT THE COMMUNITY HALL**

## **CALL TO ORDER**

A quorum being present, Mayor Anderson called the meeting to order at 7:00 p.m.

**PRESENT:** **Mayor Anderson**  
**Councillor Taylor**  
**Councillor Hart**  
**Councillor Morin**  
**Councillor Kozak – attended electronically**

Administrator: Sherry Beatty-Henfrey, CAO

## AGENDA

**01-10-25 Morin/Taylor– That the agenda be approved.**

**CARRIED**

## MINUTES

**02-10-25 Morin/Taylor** – That the Regular Meeting Minutes held on September 9, 2025 be approved as presented. CARRIED

**DELEGATION: None**

## ACCOUNTS FOR APPROVAL

**03-10-25 Taylor/Hart** – That the Bank Reconciliation for September 2025 be approved. CARRIED

**04-10-25 Morin/Kozak** – That the October 2025 Accounts Payable Cheque #5270-5294, and including online payments totalling in the amount of \$33,781.04 be approved. CARRIED

## NEW BUSINESS

## *Skid Steer Tire Quotes*

**05-10-25 Taylor/Anderson** – That the quote from Graham's Tire for Skid steer Tires (Galaxy Beefy Baby R-4 10 PLY) for \$2,260.00 is approved. CARRIED

### *Sign Corridor Application*

**06-10-25 Morin/Taylor** – That CSquared Hardware application is approved as an 8x6 to 8x8 sign that is consistent with other signage at the sign corridor. CARRIED

## **DEFERRED BUSINESS**

## 1. Draft Utility Rate Bylaw No. 08-2025

**CORRESPONDENCE** – Accepted as presented

1. Water Consumption for the month of September was 688,958 gallons
2. Flood Map Changes
3. Parkland Regional Library

4. Infrastructure Sharing Formula

**07-10-25 Morin/Anderson** – That the Village of Craven is in support of the Town of Radisson's proposed changes to the funding formula for large infrastructure projects for small communities located close to large urban centres. CARRIED

**WHEREAS** all municipalities across Canada receive the same percentage of funding for large capital infrastructure projects being: 73.3% from the Federal and Provincial Governments and 26.7% from the municipality;

**WHEREAS** small municipalities with a population of under 2500 people that reside within an hour of a large urban center suffer from a limited business tax base because their residents enjoy the freedom of shopping in the city; thereby the revenue from the residents of small communities flows into the city to support its business tax base and in doing so, drains the small municipality of its business tax revenue;

**WHEREAS** in essence these small communities act as suburbs of the city and suffer with a limited tax base to support large capital infrastructure projects;

**THEREFORE BE IT RESOLVED THAT:** The infrastructure funding formula for small municipalities under 2500 in population and within an hour distance of a large urban center be changed to 45% Federal Funding, 45% Provincial Funding, and 10% Municipal Funding and **THAT** this resolution be distributed to small municipalities within Saskatchewan that share the aforementioned attributes.

5. Derelict Building Project

6. Bylaw Enforcement Letter

7. Speed Sign Stats – Traffic Logix Expired

8. Committee Workshop – Prairie Central

9. Spring run-off – Municipal Reserve

**08-10-25 Hart/Taylor** – That a quote be presented at the next council meeting regarding the drainage issues at the municipal reserve, in order to determine the road repair plan. CARRIED

10. Black Pucks - Rink

**09-10-25 Morin/Kozak** – That Black Pucks are approved only for U5, U7, and U9 practice age groups, and are to be used only under supervision, with the understanding that a puck board will be installed in the near future. CARRIED

11. Highway 99 resurfacing project – postponed until 2026.

NEW Portfolio Reports	Primary/Secondary	May consist of
Grants, Projects & Improvements	Anderson/Kozak	Admin, Parks & Recreation
Strategic Planning & Safety	Kozak/Morin	Fire & Protective Services (LSREMO, RCMP)
Infrastructure & Roads	Hart/Anderson	Maintenance, Water & Sewer
Facilities & Services	Taylor/Hart	Cemetery, Hall, Landfill, Lagoon
Organizational Rep & Community Engagement	Morin/Taylor	Rink, Library, LDHH, Cleanup committee

***Mayor Anderson***

**Grants, Projects & Improvements:**

Discussed CHIF Funding – the grant will not be used at this time.

***Councillor Kozak***

**Social Committee** – The Social Committee will be handing out candy on Halloween night. The Christmas Bingo is scheduled for December 6, and the hall will be booked for the event.

**Strategic Planning & Safety:** There was a grass fire that required mutual aid assistance from Silton. An email was sent to the RCMP Lumsden regarding recent break-ins that are becoming a rising concern. The RCMP noted that they have not received many reports on the matter and encourage residents to continue reporting any criminal activity. Tips will be added to the Village newsletter as well. The SEPA (Saskatchewan Emergency Planning Association) Conference will be held November 3–4 and Councillor Kozak requested approval to attend and approval was granted. The annual membership and conference fee will be \$475.00.

***Councillor Hart***

**Infrastructure & Roads:** no report.

***Councillor Taylor***

**Facilities & Services:** The landfill will be closed on October 25 for the remainder of the year.

***Councillor Morin***

**Organizational Rep & Community Engagement:** The rink has been painted inside and looks great. The roof is leaking around the chimney, and this issue is being looked into further. The rink committee noted that more volunteers are needed for skate times. There is also interest in pursuing additional activities at the rink, such as pickleball, if there is sufficient interest.

**10-10-25 Morin – That this meeting be adjourned at 9:25 p.m.**

CARRIED

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MAYOR

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ADMINISTRATOR