

# AGENDA

## 7:00 @ Community Hall

### December 9, 2025

#### Call to order – 7:00 P.M.

We would like to begin by acknowledging that the Village of Craven is located on the traditional lands, referred to as Treaty 4 territory, and the original lands of the Cree, Ojibwe, Saulteaux, Dakota, Nakota, Lakota, and on the homeland of the Metis Nation.

#### Approval of Agenda

#### Adoption of Minutes

- a) November 12, 2025 Regular Meeting Minutes

#### Delegation: \*15 Minutes Allotted to present to council\*

- 7:00 pm: Naomi Sauer – Bylaw Regulations
- 7:15 pm: Shirley Rygh-Field (permission given to Naomi Sauer to read letter on her behalf) – Order to Remedy
- 7:30 pm: Victor McQueen – Residential Lots
- 7:45 pm: Richard Lipiec – Update

#### Financial Reports

- a) Bank Reconciliation – November, 2025
- b) Accounts for Approval – December, 2025

#### Unfinished Business

1. Utility Rates Bylaw No. 08-2025 – at 2<sup>nd</sup> reading
2. Consolidation Policy - Regulations
  - Zoning bylaw definition of a site - One or more contiguous surface parcels, as defined under The Land Titles Act, 2000, and used as a **unit** for the purpose of regulation under this bylaw.
  - This means that once two or more adjoining parcels are **legally consolidated** through **Information Services Corporation (ISC)** into a single surface parcel, the zoning automatically treats the combined land as **one site**.
  - If parcels are **not consolidated** (i.e., remain under separate titles), each parcel continues to be regulated individually for:
    - Setbacks, site coverage, and yard requirements
    - Number of principal buildings permitted
    - Servicing and access standards

#### New Business

1. Service Fees & Charges Bylaw No. 09-2025
2. Tax Certificate Bylaw No. 10-2025
3. Bandit Trenching – Swale Estimate
4. Town of Pense – Mutual Aid Agreement

5. Nuisance Abatement Bylaw – procedure discussion
6. PBI – New Certificate of Appointment
7. PBI - Building Orders – Compliance extension
8. Sask Lotteries 2025-2026 – Remaining portion
9. Municipal Revenue Sharing – Confirm declaration of eligibility requirements
  - Submission of the Audited Annual Financial Statement to the ministry;
  - Submission of the Public Reporting on Municipal Waterworks to the ministry;
  - In Good Standing with respect to the reporting and remittance of Education Property Taxes;
  - Adoption of a Council Procedures Bylaw;
  - Adoption of an Employee Code of Conduct; and
  - All members of council have filed and annually updated their Public Disclosure Statements, as required by legislation.
10. SK Recycles Phase 2 Transition - Letter of Offer (resolution to proceed)
11. Employee Christmas Bonuses
12. Council/Staff Christmas Supper

**Correspondence - accepted as reviewed and read.**

1. Water Consumption for the month of November was **385,952** gallons.
2. Wyatt Engineering/Colliers - Updates
  - a. Well House fencing layout
3. LSREMO – Training course reminder Dec 13<sup>th</sup> Strasbourg

<b><u>NEW Portfolio Reports</u></b>	<b>Primary/Secondary</b>	<b>May consist of</b>
<b>Grants, Projects &amp; Improvements</b>	Anderson/Kozak	Admin, Parks & Recreation
<b>Strategic Planning &amp; Safety</b>	Kozak/Morin	Fire & Protective Services (LSREMO, RCMP)
<b>Infrastructure &amp; Roads</b>	Hart/Anderson	Maintenance, Water & Sewer
<b>Facilities &amp; Services</b>	Taylor/Hart	Cemetery, Hall, Landfill, Lagoon
<b>Organizational Rep &amp; Community Engagement</b>	Morin/Taylor	Rink, Library, LDHH, Cleanup committee

Grants, Projects & Improvements -

Strategic Planning & Safety -

Infrastructure & Roads –

Facilities & Services -

Organizational Rep & Community Engagement –

**Next council meeting: January 13, 2025 Reminder**

**\*Adjourn**