

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL
HELD ON NOVEMBER 12, 2025 AT 7:00 p.m.
AT THE COMMUNITY HALL**

CALL TO ORDER

A quorum being present, Mayor Anderson called the meeting to order at 7:00 p.m.

PRESENT: Mayor Anderson
Councillor Taylor
Councillor Hart
Councillor Morin
Councillor Kozak

Administrator: Sherry Beatty-Henfrey, CAO

AGENDA

01-11-25 Morin/Taylor– THAT the agenda be approved as presented. CARRIED

MINUTES

02-11-25 Taylor/Kozak – THAT the Regular Meeting Minutes held on October 14, 2025 be approved as presented. CARRIED

DELEGATION: No signed forms received.

UNFINISHED BUSINESS

Bylaw Enforcement

03-11-25 Anderson/Morin – THAT Council enters into a closed session at 7:00 p.m. to discuss law enforcement and investigations matters, as permitted under Section 14 of LA FOIP. CARRIED

Council returned to open session at 7:16 p.m.

Utility Rates Bylaw No. 08-2025 – First Reading

04-11-25 Morin/Hart – THAT the Utility Rates Bylaw No. 08-2025 is read a first time. CARRIED

FINANCIAL REPORTS

05-11-25 Morin/Kozak – THAT the Bank Reconciliation for October 2025 be approved. CARRIED

06-11-25 Morin/Hart – THAT the November 2025 Accounts Payable Cheque #5295-5320, and including online payments totalling in the amount of \$52,685.10 be approved. CARRIED

GIC Maturity Notice

07-11-25 Anderson/Morin – THAT the GIC is renewed to 90 day non-redeemable at 2.50%. CARRIED

NEW BUSINESS

2026 Council Remuneration

08-11-25 Anderson/Hart – THAT Council Remuneration is increased by \$300 each, resulting in the Mayor's remuneration being \$800 per year and Council remuneration being \$700 per year.

A recorded vote was requested by Councillor Morin.

Present: Anderson, Hart, Taylor, Morin, Kozak

In Favour: Anderson, Hart, Taylor **Opposed:** Morin, Kozak CARRIED

DEFERRED BUSINESS

1. Consolidation Policy

CORRESPONDENCE – Accepted as presented

1. Water Consumption for the month of October was **400,688** gallons
2. Wyatt Engineering/Colliers Report
3. SUMA – Call for Resolutions
4. Rink Financials received

NEW Portfolio Reports	Primary/Secondary	May consist of
Grants, Projects & Improvements	Anderson/Kozak	Admin, Parks & Recreation
Strategic Planning & Safety	Kozak/Morin	Fire & Protective Services (LSREMO, RCMP)
Infrastructure & Roads	Hart/Anderson	Maintenance, Water & Sewer
Facilities & Services	Taylor/Hart	Cemetery, Hall, Landfill, Lagoon
Organizational Rep & Community Engagement	Morin/Taylor	Rink, Library, LDHH, Cleanup committee

Mayor Anderson

Grants, Projects & Improvements:

I've been in touch with Andrew Exelby from Communities in Bloom. He has provided suggestions for a green space and ideas for potential grant opportunities. I will schedule a meeting with him to discuss our options further.

Councillor Hart suggested developing a green space at the Cenotaph and improving a walkway for residents, which could include a bridge to the Rink. The area could also provide seating for the elderly. Implementation would depend on fundraising efforts and the availability of grants. Council agreed that this was a wonderful idea.

Councillor Kozak

Strategic Planning & Safety: It was a quiet month for the Fire Department. The rapid response truck is ready for winter. Attendance at the SEPA conference provided several key takeaways, particularly from the keynote speaker, the Fire Chief of Jasper, who shared insights on wildfire preparedness, evacuation procedures, and door-to-door resident education.

Discussion focused on potential local initiatives, including developing a FireSmart program and hosting a FireSmart Community Day in the spring. This event could involve volunteers and other community committees, such as the Elks, Fire Department, and Social Committee, and may be eligible for grants. A wellness package for affected residents was also suggested.

Regarding emergency measures, the possibility of installing a generator hookup at the hall was discussed, and quotes will be brought back. Coordination with SPSA was proposed for pre-deploying sandbags and other emergency support needed. Tabletop exercises were conducted, and SaskAlert can be used for emergency notifications.

Council expressed strong support for the FireSmart Community Day, noting it could encourage residents to clean up yards and gather deadfall.

Councillor Hart

Infrastructure & Roads: No Report.

Councillor Taylor

Facilities & Services: The ceiling tiles are up at the Hall. New blinds are going up and the Hall looks a lot better.

Council then discussed how often the sounds system is and should be checked.

Councillor Morin

Organizational Rep & Community Engagement: The rink is up and running. The Social Committee is meeting this weekend for the last meeting before the upcoming Christmas party. A pancake breakfast is also scheduled at the Rink this weekend. Cornhole activities have seen good participation.

Next council meeting is scheduled for December 9, 2025 at 7:00 p.m. at the Community Hall.

09-11-25 Morin – THAT this meeting be adjourned at 8:40 p.m.

CARRIED

MAYOR

ADMINISTRATOR