

MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL
HELD ON JUNE 16, 2026 AT 7:00 p.m.
AT THE COMMUNITY HALL

CALL TO ORDER

A quorum being present, Mayor Taylor called the meeting to order at 6:59 p.m.

PRESENT: **Mayor Taylor**
 Councillor Morin
 Councillor Kozak
 Councillor Tremblay
 Councillor Winquist

Administrator: **Sherry Beatty-Henfrey, CAO**

Councillor Marc Tremblay and Paul Winquist subscribed to their Oath of Office as required by the Municipalities Act.

AGENDA

01-06-26 Kozak/Morin– THAT the agenda be approved as presented. CARRIED

MINUTES

02-06-26 Morin/Winquist – THAT the Regular Meeting Minutes held on May 12, 2026 and the AGM Meeting Minutes held on May 27, 2026 be approved. CARRIED

DELEGATIONS:

7:05 p.m. – Craven World Campground – Lagoon Hauling Charges

Alden from Craven World Campground attended the meeting to discuss the annual lagoon hauling fee charged by the Village. Alden explained that the campground pays commercial property taxes as well as water utility charges and currently pays an annual fee of \$1,500 to haul sewage to the Village lagoon.

He noted that the campground provides water and customary laundry services to approximately 50 seasonal campers at no additional charge and he maintains a clean and quiet campground. Alden advised that while a portion of the campground and its buildings are located within the RM, the majority of the property is located within the Village of Craven.

Alden requested that Council review the current lagoon hauling fee and consider reducing it from \$1,500 to \$500 per year. Council thanked Alden for his delegation and advised that the request would be reviewed and discussed. Council will provide a response following its review.
Alden left the meeting

FINANCIAL REPORTS

Bank Reconciliation & Financial Statements

03-06-26 Morin/Kozak – THAT the Bank Reconciliation and Financial Statements for May 2026 be approved. CARRIED

Accounts for Approval

04-06-26 Morin/Winquist – THAT the June 2026 Accounts Payable Cheque #5440-5464, and including online payments totalling in the amount of \$55,225.34 be approved. CARRIED

UNFINISHED BUSINESS

Dog Bylaw No. 04-2026

05-06-26 Morin/Winquist – THAT the Dog Bylaw No. 04-2026 is read a second time.

CARRIED

NEW BUSINESS

Declaration of Results & Abandonment of Poll for the Councillors is acknowledged as read.

New Portfolio Reports from members for the next meeting

NEW Portfolio Reports	Primary/Secondary	May consist of
Grants, Projects & Improvements	Tremblay/Kozak	Admin, Parks & Recreation
Strategic Planning & Safety	Kozak/Tremblay	Fire & Protective Services (LSREMO, RCMP)
Infrastructure & Roads	Winquist/Morin	Maintenance, Water & Sewer
Facilities & Services	Taylor/Winquist	Cemetery, Hall, Landfill, Lagoon
Organizational Rep & Community Engagement	Morin/Taylor	Rink, Library, LDHH, Cleanup committee

Bylaw to Recover Protective Costs No. 05-2026

06-06-26 Morin/Winquist – That the Bylaw to Recover Protective Costs No. 05-2026 is introduced and read a first time.

CARRIED

07-06-26 Winquist/Tremblay – That the Bylaw to Recover Protective Costs No. 05-2026 is read a second time.

CARRIED

08-06-26 Kozak/Winquist – That the Bylaw to Recover Protective Costs No. 05-2026 be read a third time at this meeting.

CARRIED Unanimously

09-06-26 Tremblay/Morin – That the Bylaw to Recover Protective Costs No. 05-2026 is read a third time at this meeting and passed.

CARRIED

Price Request No. 09 – Redirect Traffic to accommodate the force main installation

10-06-26 Morin/Taylor – THAT the Price Request No. 09 of \$7,878.00 is approved to Redirect Traffic to accommodate the force main installation.

CARRIED

Aquarius Bulk Water Hauling Contract 2026

11-06-26 Winquist/Kozak - THAT the Aquarius Bulk Water Hauling Contract for 2026 is approved for signing.

CARRIED

Lagoon Hauling Fees

12-06-26 Winquist/Kozak – Following discussion and review of the annual lagoon hauling fee for Craven World Campground, THAT Council approves maintaining the fee at \$1,500 per year, with no changes to the current rate.

CARRIED

CORRESPONDENCE – Accepted as presented

1. Water Consumption for the month of May is 612,777 gallons
2. Canada Summer Jobs – student hiring
3. LDHH Annual Meeting
4. RCMP – May 2026

Portfolio Reports	Primary/Secondary	May consist of
Grants, Projects & Improvements	Kozak/VACANT	Admin, Parks & Recreation
Strategic Planning & Safety	Kozak/Morin	Fire & Protective Services (LSREMO, RCMP)
Infrastructure & Roads	VACANT/Morin	Maintenance, Water & Sewer
Facilities & Services	Taylor/VACANT	Cemetery, Hall, Landfill, Lagoon
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Grants, Projects & Improvements

- The Social Committee hosted its first outdoor movie night, which was a great success with good attendance.
- The cornhole boards are currently set up inside the hall and will be moved outdoors once the weather improves.
- Meeting scheduled with Parks and Recreation Committee from Silton to collaborate and share ideas. More information will be provided as plans develop.
- The flowers are planted at the park.

Strategic Planning & Safety

- Dry conditions have continued throughout the area, but activity has remained quiet for the Fire Department.
- The Fire Department has welcomed one new member to its team.

Infrastructure & Roads

- Botkin has been doing an excellent job with the paving project. They will be returning to smooth the road entrances once their current work is complete.
- Their primary focus is completing the work on Highway 99, after which they will proceed with paving the lower portion of Fraser Avenue from sidewalk to sidewalk.
- The sewer repair on Maple Avenue has been completed.
- Botkin has also completed the grading at the bottom of Maple Avenue.

Facilities & Services

- The cemetery is in good condition and has been well maintained.
- The landfill has been pushed in, and the metal recycling bin has been emptied.
- It was recommended that the furnace room at the Community Hall should have a lock on it for safety and security reasons.

Organizational Rep & Community Engagement

- Tradeshow is coming to the Rink.
- The Green Squad continues to do an excellent job, and the community cleanup efforts are progressing well. Planning will soon begin for the fall cleanup.

Next council meeting is July 14, 2026 at 7:00 p.m. at the Community Hall.

13-06-26 Morin – THAT this meeting be adjourned at 8:16 p.m.

CARRIED

MAYOR

ADMINISTRATOR