

MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL
HELD ON JULY 14, 2026 AT 7:00 p.m.
AT THE COMMUNITY HALL

CALL TO ORDER

A quorum being present, Mayor Taylor called the meeting to order at 6:59 p.m.

PRESENT: **Mayor Taylor**
 Councillor Morin
 Councillor Kozak
 Councillor Tremblay
 Councillor Winquist

Administrator: **Sherry Beatty-Henfrey, CAO**

AGENDA

01-07-26 Morin/Kozak– THAT the agenda be approved as presented. CARRIED

MINUTES

02-07-26 Morin/Winquist – THAT the Regular Meeting Minutes held on June 16, 2026 be approved. CARRIED

DELEGATIONS:

7:05 p.m. – Ashley Wyatt – update water project

Ashley Wyatt attended the meeting to provide Council with an update on the ongoing water project. The presentation included a review of the project's background, funding, progress to date, and recent developments.

Council received information regarding the history of the Village's water assessment, the grant application process, regulatory requirements, project milestones, and current construction progress. Discussion also included project costs, unforeseen issues encountered during construction, cost-saving measures implemented where possible, and a recent scope change that was reviewed by the project engineer. Council was provided with an opportunity to ask questions and receive clarification on the project's status.

7:15 p.m. – Corey Hart – Public Works – Update & Reporting on the Lagoon Inspection

Corey Hart reported on the Environmental Protection Officer (EPO) inspection for the lagoon. The Village is currently considered non-compliant due to the lagoon's limited size for the size of the community. Discussion regarding pursuing future grant opportunities to address the deficiencies and plan for required upgrades in the future.

Corey also provided an update on other Public Works items. He will obtain a quote to complete the fencing around the lagoon to improve site safety. In addition, the siding on the Community Hall requires repair, and a contractor will be contacted to provide a quote for the necessary work.

FINANCIAL REPORTS

Bank Reconciliation & Financial Statements

03-07-26 Morin/Winquist – THAT the Bank Reconciliation and Financial Statements for June 2026 be approved. CARRIED

Accounts for Approval

04-07-26 Morin/Taylor – THAT the June 2026 Accounts Payable Cheque #5465-5486, and including online payments totalling in the amount of \$228,229.08 be approved. CARRIED

UNFINISHED BUSINESS

Dog Bylaw No. 04-2026

05-06-26 Winquist/Morin – THAT the Dog Bylaw No. 04-2026 is amended and read a third time and passed. CARRIED

NEW BUSINESS

Lagoon Inspection Report

06-07-26 Kozak/Winquist – That Council reviewed the Lagoon Inspection Report as presented. CARRIED

Scope Change Request No.4 for the addition of geotechnical testing during construction

07-07-26 Kozak/Winquist – THAT this scope change is tabled for more information. CARRIED

Asset Management Policy

08-07-26 Morin/Taylor - THAT the Asset Management Policy is approved. CARRIED

Sewer Line Install – 2 Highway 20

09-07-26 Taylor/Kozak – THAT the resident is asked to attend the next council meeting as more information is needed. CARRIED

Welcome Sign Quotes

10-07-26 Winquist/Morin – THAT Administration issue a public call for submissions from local artists to create updated artwork for the Village welcome signs. Submissions are to be received by August 31 and presented to Council for consideration at the September Council Meeting. CARRIED

Remediation on Lots

11-07-26 Morin/Winquist – THAT remediation is pursued as recommended for lot 18, block 10, BD655 and lots 1-2, block 7, BD655. CARRIED

DEFERRED BUSINESS

-Tax Enforcement – August 31 deadline

-Water Arrears – August 31 deadline

CORRESPONDENCE – Accepted as presented

1. Water Consumption for the month of June is 558,548 gallons
2. RCMP – June 2026

Portfolio Reports	Primary/Secondary	May consist of
Grants, Projects & Improvements	Tremblay/Kozak	Admin, Parks & Recreation
Strategic Planning & Safety	Kozak/Tremblay	Fire & Protective Services (LSREMO, RCMP)
Infrastructure & Roads	Winqvist/Morin	Maintenance, Water & Sewer
Facilities & Services	Taylor/Winqvist	Cemetery, Hall, Landfill, Lagoon
Organizational Rep & Community Engagement	Morin/Taylor	Rink, Library, LDHH, Cleanup committee

Grants, Projects & Improvements

- Discussed the new welcome signs.
- The social committee is coordinating with the Silton Rec Board regarding “learn to paddle” as well as bird watching with a culture days sponsorship.
- Discussion regarding lumber to build a small shelter over the pump at the new Elks Park.

Strategic Planning & Safety

- The fire department received a generous donation of \$2200 from the Rusty Nutz Car Club this year. They are hoping to use this donation for LED lights for the fire truck. This money to be transferred to the fire department savings account.

Infrastructure & Roads

- Council discussed the increased wear and tear on the back alleys resulting from the additional traffic from the Tennant Street/Highway 99 construction. It was noted that ongoing maintenance will be required when the project is complete, as well as bringing in additional loads of gravel.
- Back alleys could use more grass trimming from Park Avenue to Fraser Avenue as needed.
- The fence along the fire hall to be painted.

Facilities & Services

- The Hall siding needs to be repaired.
- Landfill needs to be pushed.

Organizational Rep & Community Engagement

- Communities in Bloom will be coming in soon to assess the community. The Green Squad will coordinate.
- Next year we can do a higher level of more of a competition with Communities in Bloom, after we receive feedback.
- The Elks will be working on the bridge at the Cenotaph as their project.
- Discussion regarding industrial fans needed at the Rink in the summer, as moisture is coming up from the floor, making it difficult for renters that rent the rink.

Next council meeting is August 11, 2026 at 7:00 p.m. at the Community Hall.

12-07-26 Taylor – THAT this meeting be adjourned at 9:30 p.m.

CARRIED

MAYOR

ADMINISTRATOR