

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF CRAVEN COUNCIL
HELD ON AUGUST 11, 2026 AT 7:00 p.m.
AT THE COMMUNITY HALL**

CALL TO ORDER

A quorum being present, Mayor Taylor called the meeting to order at 7:00 p.m.

PRESENT: Mayor Taylor
Councillor Morin
Councillor Kozak – attended electronically
Councillor Tremblay
Councillor Winqvist

Administrator: Sherry Beatty-Henfrey, CAO

AGENDA

01-08-26 Morin/Tremblay– THAT the agenda be approved as presented. CARRIED

MINUTES

02-08-26 Morin/Winqvist – THAT the Regular Meeting Minutes held on July 14, 2026 be approved. CARRIED

DELEGATIONS:

7:00 p.m. – Kannata Valley – Economics Development

Dustin and Damian from Kannata Valley Council presented an economic development opportunity focused on building stronger relationships and cooperation between Kannata Valley and surrounding municipalities. They noted that opportunities for neighbouring councils to connect and collaborate are limited outside of events such as the SUMA Convention.

Kannata Valley discussed potential shared municipal assets and services, including their transfer station, grader services, and excess water treatment capacity. While Craven is currently upgrading its own water treatment plant and would not require additional water treatment services, the Village no longer has a grader or transfer station and may benefit from future opportunities.

Kannata Valley encouraged Craven Council to keep them in mind for future joint initiatives, shared services, and grant opportunities, with the goal of working together where it is mutually beneficial.

7:15 p.m. – Art Wolf – Sewer Line request for install – 2 Highway 20

Art Wolf did not attend the Council meeting as scheduled. Administration will contact Mr. Wolf to determine whether he wishes to reschedule his delegation for the next Council meeting.

7:30 p.m. – Water project review with Municipal Utilities, TransCanada Contracting and Wyatt Engineering. (CCD01, WE PPC 4)

A lengthy delegation was held with representatives from Municipal Utilities, TransCanada Contracting (TCC), and Wyatt Engineering regarding the ongoing water project. The parties reviewed the project scope and related items in detail, including a line-by-line review of the areas in dispute and the associated costs while referring to the contract.

Council and the project representatives discussed the items in question with Wyatt Engineering to clarify the work and determine the appropriate next steps. Wyatt Engineering will take the information and concerns discussed back to TCC for further review and consideration.

The Mayor thanked Municipal Utilities, TransCanada Contracting, and Wyatt Engineering for attending the meeting and presenting their respective positions.

Council also discussed the sewer break along Tennant Street and the challenges associated with addressing the issue under the newly completed highway. Ashley will bring forward potential options and recommendations for addressing the sewer break at the next Council meeting.

FINANCIAL REPORTS

Bank Reconciliation, Financial Statements & Budgetary Control – July, 2026

03-08-26 Tremblay/Kozak – THAT the Bank Reconciliation and Financial Statements for July 2026 be approved. CARRIED

Accounts for Approval – August, 2026

04-08-26 Morin/Winquist – THAT the August 2026 Accounts Payable Cheque #5487-5500, 5517-5530, and including online payments totalling in the amount of \$96,206.28 be approved. CARRIED

Recess

05-08-26 Kozak/Morin – THAT Council take a 10-minute recess at 9:55 p.m. CARRIED

Reconvened

Council reconvened at 10:05 p.m., with all members present.

UNFINISHED BUSINESS

Scope Change Request No.04 – Geotechnical Testing

06-08-26 Winquist/Morin – THAT scope change No. 4 is accepted as recommended from Colliers Project Leaders. CARRIED

NEW BUSINESS

WE Progress Claim 5A or 5B - Delco

07-08-26 Winquist/Tremblay – THAT progress claim 5A, which includes the 50% payout to Delco is accepted. CARRIED

Sign Corridor Request

08-08-26 Morin/Winquist – THAT the sign corridor application for D's Place is approved. CARRIED

DEFERRED BUSINESS - tabled for further review and discussion at a future Council meeting.

-Sewer line request to install – 2 highway 20

-Sewer Leak – Tennant Street

-WE PPC 4 – variance dispute

-Review of Suncorp Appraisals as requested by SUMAssure

CORRESPONDENCE – Accepted as presented

1. Water Consumption for the month of July is 993,379 gallons
2. Drinking Water Inspection Report – EPO
3. Sask Lotteries follow-up

Portfolio Reports	Primary/Secondary	May consist of
Grants, Projects & Improvements	Tremblay/Kozak	Admin, Parks & Recreation
Strategic Planning & Safety	Kozak/Tremblay	Fire & Protective Services (LSREMO, RCMP)
Infrastructure & Roads	Winquist/Morin	Maintenance, Water & Sewer
Facilities & Services	Taylor/Winquist	Cemetery, Hall, Landfill, Lagoon
Organizational Rep & Community Engagement	Morin/Taylor	Rink, Library, LDHH, Cleanup committee

Grants, Projects & Improvements

-nothing to report.

Strategic Planning & Safety

-Fire Department forwarded dispatch calls to Lumsden until the Fraser paving project is complete.

Infrastructure & Roads

-Discussed at this meeting review.

Facilities & Services

-Everything looks good.

-Siding will be complete at the hall by Terry Deck.

Organizational Rep & Community Engagement

-Will be having a meeting with the Rink regarding fans or a solution for the summer rentals.

Next council meeting is September 8, 2026 at 7:00 p.m. at the Community Hall.

09-08-26 Taylor – THAT this meeting be adjourned at 10:25 p.m.

CARRIED

MAYOR

ADMINISTRATOR